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**Rockingham County
New Hampshire
Annual Report
1976**

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COUNTY OFFICERS

COMMISSIONERS

DISTRICT 1: John C. Driscoll, Clerk, Portsmouth Office
Portsmouth, Newington, Greenland, New Castle, Rye, Hampton,
Hampton Falls, North Hampton

DISTRICT 2: Ralph E. Southwick, Chairman, Exeter Office
Candia, Deerfield, Northwood, Nottingham, Raymond, Auburn,
Epping, Fremont, Brentwood, Sandown, Danville, Plaistow,
Kingston, Newton, Seabrook, Kensington, South Hampton, East
Kingston, Exeter, Stratham, Newfields, Newmarket.

DISTRICT 3: Vesta M. Roy, Vice Chairman, Derry Office.
Windham, Hampstead, Derry, Londonderry, Atkinson, Chester, Salem,

TREASURER: Winston H. Lothrop, Exeter

ATTORNEY: Carleton Eldredge, Stratham

CLERK OF SUPERIOR COURT: Unwar J. Samaha, Exeter

SHERIFF: George Sampson, Brentwood

JUSGE OF PROBATE: William W. Treat, Hampton

REGISTER OF PROBATE: Edward J. Howard, Exeter

REGISTER OF DEEDS: Edith Holland, Exeter

REPRESENTATIVES TO THE GENERAL COURT

DISTRICT 1: (Deerfield, Northwood, Nottingham)
Roger C. King, John H. Stimmell

DISTRICT 2: (Auburn, Candia, Chester)
Richardson D. Benton, Roy W. Davis, Helen F. Wilson

DISTRICT 3: (Longonderry, Windham)
William P. Boucher, Peter C. Gaskill, Juanita E. Kashulines,
Patricia M. Skinner, George Thibeault

DISTRICT 4: (Derry)
Ernest Barka, Kenneth Bisbee, Donald Gorman, Herbert MacGregor,
Maurice W. Read

DISTRICT 5: (Salem)
Laurence Belair, Marilyn Campbell, Michael Collins, Donald
DeCesare, Grace L. DeCesare, Beverly Gage

DISTRICT 6: (Atkinson, Hampstead, Sandown)
Natalie S. Flanagan, Delight Reese, Clarence Webster

DISTRICT 7: (Brentwood, Danville, Fremont)
Charles E. Cummings, Bonnie Danforth

DISTRICT 8: (Epping, Raymond)
Robert Erler, Vera Goodrich, John Hoar, Jr.

DISTRICT 9: (Kingston, Plaistow)
Leonard Sanborn, Annie Mae Schwaner, Constance Simard, Michael
Tavitian.

DISTRICT 10: (East Kingston, Kensington, Newton)
Frank A. Briggs, Myrtle Rogers

DISTRICT 11: (Seabrook, South Hampton)
Ellen Cressy, Anthony T. Randall

DISTRICT 12: (Hampton, Hampton Falls)
Herbert Casassa, Wilfred Cunningham, Laurence Gillis, Jane
Kelly, Ednapearl Parr

DISTRICT 13: (Exeter)
Lyman Collishaw, Edwin Eastman, Barbara Ganley, Richard
Niebling, Henry Page

DISTRICT 14: (Newmarket)
Patricia Blanchette, John Twardus

DISTRICT 15: (North Hampton, Stratham)
Michael Harney, W. Douglas Scamman, Franklin Wolfesen

DISTRICT 16: (Greenland, Newfields, Newington)
 Richard Ellis, Frank Richards

DISTRICT 17: (New Castle, Rye)
 Melissa Appel, Elizabeth Greene, Richard Lockhart

DISTRICT 18: (Ward 1)
 Ralph Maynard, James O'Connell
 (Ward 2)
 Ruth Griffin, James Splaine
 (Ward 3)
 Mary Cotton, C. Cecil Dame, Joseph McEachern
 (Ward 4)
 Thomas Connors, Michael O'Keefe
 (Ward 5)
 Elaine Krasker, Frank Peterson
 (Ward 6)
 Cornelius Hobbs, William Keefe

ROCKINGHAM COUNTY BUDGET - 1976

1. Commissioner's Expense.....	\$ 85,527.07
2. Treasurer's Expense.....	4,428.66
3. County Attorney Expense.....	51,497.08
4. Auditor.....	5,000.00
5. Register of Deeds Expense.....	176,854.87
6. Register of Probate.....	52,166.09
7. Judge of Probate.....	2,000.00
8. Maintenance.....	526,208.03
9. Superior Court.....	395,000.00
10. Sheriff Expense.(Rev. Sharing \$162,000).....	363,992.27
11. Jail.....(Rev. Sharing \$150,000).....	236,555.17
12. County Home.....	3,204,416.79
13. Old Age Assistance.....	436,000.00
14. Board and Care Children.....	110,000.00
15. Direct Relief.....	75,000.00
16. Interest on Temporary Loan.....	134,700.00
17. Interest on Bonds & Notes.....	115,473.05
18. Payment on Bonds & Notes.....	223,000.00
19. Cooperative Extension Service.....	95,000.00
20. Delegation Expense.....	21,000.00
21. Printing County Report.....	1,200.00
22. Insurance.....	27,000.00
23. Medical Referee.....	16,000.00
24. Farm.....	75,746.37
25. Crime Commission.....	4,000.00
<u>SPECIALS:</u>	
5 Cruisers.....(Rev. Sharing \$23,000).....	23,000.00
Renovation Underhill Bldg.....	150,000.00
County Home Fire Proj. (Repayment).....	153,359.00
Resurface No. Rd. & Parking Sec.....	3,500.00
Install Ex. Hood-Cafeteria.....	725.00
Repair Int. Boiler Chimney.....	7,000.00

Part. Floor Rep. Fernald & Mitthell Bldgs.....	10,000.00
Extend Steam Line-Barn to Piggery.....	10,000.00
Materials to rebuild No.Wing to Piggery.....	4,500.00
Trade Hay Bailer on New..(Rev. Sharing \$5,000).....	
Rockingham Conservation Dist.....	3,000.00
Fire Training.....	1,500.00
Bicentennial.....	4,250.00
Salary Adjustments.....	107,768.04
Rock. County Child Care Assoc.....	32,000.00
Child & Family Services.....	7,500.00
Port. Housing (Sr. Vol. Prog.).....	3,000.00
Youth Service Center.....	5,000.00
Family Planning.....	15,000.00
Area Homemaker Home Health Aid Serv.....	10,000.00
Derry VNA/Health Aid Serv.....	7,500.00
Rock. County Human Service Council.....	6,000.00
Rock. County Citz. Transp.....	4,000.00
Patient's Van..(Rev. Sharing).....	20,000.00
Legal Fees.....	4,000.00
TOTAL:	\$7,026,367.49

ESTIMATED INCOME:

Bicentennial.....	\$ 2,250.00
Assistant County Attorney.....	11,557.00
County Home.....	2,515,672.00
Register of Deeds.....	169,951.60
Register of Probate.....	3,271.23
Sheriff's Department.....	153,372.00
Commissioner's Expense.....	4,309.72
Interest on Cert. of Deposit.....	50,000.00
Maintenance.....	396,910.47
Farm.....	65,000.00
Probation Rent & Crime Comm.....	6,000.00
Public Assistance.....	9,000.00
Jail.....	8,136.00
Superior Court.....	85,000.00
BX,Tel.,Misc.,Tax Abate., Water Pollution	1,361.00
Revenue Sharing.....	360,000.00
NET BUDGET SURPLUS.....	220,592.50
	\$4,062,383.52

AMOUNT NECESSARY TO BE RAISED BY COUNTY TAX: \$2,963,983.97

Rockingham County Convention
Adoption of County Budget
Rockingham County Home
Brentwood, New Hampshire
January 10, 1976
9:00 A.M.

PRESENT: Representatives: King, Benton, Wilson, Boucher, Gaskill, Skinner, Bisbee, Gage, Parolise, Reese, Cummings, Danforth, Goodrich, Sanborn, Tavitian, Gillis, Cunningham, Collishaw, Eastman, Niebling, Page, Ellis, Appel, Greene, Griffin, Splaine, Dame, Connors, O'Keefe, Peterson, Scamman, Hoar, Blanchette, Hobbs, Krasker, Campbell, Belair, Collins, Erler, Rogers, Webster, Parr, Ganley, Richards, Kashulines, Stimmell, Cotton, Lockhart, Barka, McGregor, Simmard, McEachern, Thibeault. 58 members of the 63 Convention present.

OTHERS: Commissioners: Southwick; Roy; Driscoll; Harold Horrocks, Administrator; Gladys Sanborn, Business Manager; Winston H. Lothrop, Treasurer; Madelyn Walker, Deputy Treasurer; Edith E. Holland, Register of Deeds; Edward J. Howard, Register of Probate; George Sampson, High Sheriff; Unwar J. Samaha, Clerk of Superior Court; Karl Wuerker, Director of Public Works; Edward Upham, Agricultural Extension Program; Carleton Eldredge, County Attorney; The Press; Interested members of the general public.

Rep. Cummings opened the meeting at the above mentioned place at 9:10 A.M. He stated the purpose of the meeting to be the adoption of the County Budget for 1976. The Clerk was requested to call the roll. The 58 members listed above answered the call. A quorum was declared.

BUDGET

1. Commissioners Expense - \$85,527.07 Rep. Hoar spoke to the need of office spaces and the overlapping of such, regarding the offices in Derry, Portsmouth and Exeter. Rep. Hoar made a strong recommendation that the usage of such offices be looked into. He felt that consideration could be taken into effect of the usage of such. He asked to have each Commissioner speak in behalf of this matter beginning with Commissioner Driscoll, Roy and Southwick. Commissioner Driscoll stated that the county seat is in Exeter. He spoke to the usage of office space for each office. Commissioner Roy explained the usage of office spaces, regarding direct relief usage for each office. Commissioner Southwick added the explanation of the availability of each office, and the usage.

Rep. Reese called for an explanation of the Commissioners expense. Com. Driscoll noted mileage was important, as an expense, and he made a detailed explanation of expenses. He strongly expressed the need for travel & mileage. Rep. Griffin moved, seconded by Rep. Greene, the figure of \$85,527.07. The motion was carried, unanimously.

2. Treasurer's Expense - \$4,428.66 Rep. Wilson moved the item. Rep. Skinner seconded the motion. Motion carried, unanimously.

3. County Attorney Expense - \$51,497.08 Rep. Gillis moved the item. Rep. Skinner seconded the motion, Rep. Blanchette questioned the increase in the County Attorney's budget. It was then requested that the Executive Committee respond to this question. This request was made by Rep. Tavitian. Mr. Eldredge gave a brief explanation, noting one additional person for office staffing through the Manpower Administration, making reference of the heavy workload. Rep. Ellis spoke in behalf of the salary sub-committee's recommendations which did not recommend a salary increase at this time. Rep. Gillis spoke to this, stating the amount of work being done, and the office staffing being very dedicated. Rep. Cunningham stated that the Executive Committee voted the County Attorney the additional \$3,000.00 The vote of the Executive Committee regarding the increasing of the County Attorney's budget was 8-3, in the affirmative. A vote was taken regarding the County Attorney's budget of \$51,497.08. The vote was in the affirmative.

Motion carried.

4. Auditors - \$5,000.00 Rep. Goodrich moved the item. Rep. Eastman seconded the motion. Motion carried, unanimously.
5. Registry of Deeds - \$176,854.87 Rep. Sanborn questioned the Registry of Deeds total. Rep. Niebling spoke to this question, being Chairman of the Registry of Deeds Sub-Committee. After a lengthy discussion, Rep. Griffin moved the item. Rep. Hobbs seconded the motion. The motion was carried, unanimously.
6. Registry of Probate - \$52,166.09 This item was moved by Rep. Eastman, seconded by Rep. Goodrich, the figure of \$52,166.09. Motion carried, unanimously.
7. Probate Judge Expense - \$2,000.00 Rep. Eastman moved the item. Rep. Gillis seconded the motion. The motion was carried, unanimously.
8. Maintenance - \$526,208.03 This item was moved by Rep. Sanborn, seconded by Rep. Gillis. The motion was carried, unanimously.
9. Superior Court - \$395,000.00 Rep. Belair questioned the increase in the Superior Court expenses. An explanation of a reduction of estimated income was given. After a brief discussion, Rep. Skinner made a motion to accept the figure of \$395,000.00 for the Superior Court. This motion was seconded by Rep. Bisbee. The motion was carried.
10. Sheriff Expense - \$363,992.27 This item was moved by Rep. Wilson, seconded by Rep. Griffin. The motion was carried.
11. Jail - \$236,555.17 This item was moved by Rep. Hobbs, seconded by Rep. Griffin. The motion was carried. Rep. Blanchette asked to be recorded as opposed. It was her feeling that the County Jail did not provide rehabilitation.
12. County Home - \$3,204,416.79 This item was moved by Rep. Ellis, seconded by Rep. Wilson. The motion was carried, unanimously.
13. Old Age Assistance - \$436,000.00 Rep. Blanchette questioned the spending of Old Age Assistance. Commissioner Driscoll briefed the County Delegation regarding such, noting that it is for people within the county. Commissioner Southwick stated that a new law was being clarified, regarding such. Rep. Goodrich then moved, seconded by Rep. Flanagan the figure of \$436,000.00. The motion was carried, unanimously.
14. Board & Care Children - \$110,000.00 This item was moved by Rep. Eastman, seconded by Rep. Goodrich. The motion was carried, unanimously.
15. Direct Relief - \$75,000.00 This item was moved by Rep. Goodrich, seconded by Rep. Wilson. The motion was carried, unanimously.
16. Int. on Temp Loan - \$134,700.00 Rep. Schwaner moved, seconded by Rep. Goodrich, the figure of \$134,000.00. The motion was carried, unanimously.
17. Int. on Bonds & Notes - \$115,473.05 This item was moved by Rep. Schwaner, seconded by Rep. Goodrich. The motion was carried, unanimously.
18. Payment on Bonds & Notes - \$223,000.00 This item was moved by Rep. Schwaner, seconded by Rep. Goodrich. The motion was carried, unanimously.

19. Cooperative Extension Service - \$95,000.00 This item was moved by Rep. Campbell, seconded by Rep. Hoar. The motion was carried. Rep. Goodrich wished to be recorded as opposed to this motion.
20. Delegation Expense - \$12,000.00 Rep. Schwaner moved the item. Rep. Flanagan seconded the motion. The motion was carried, unanimously.
21. Printing County Reports - \$1,200.00 This item was moved by Rep. Schwaner, seconded by Rep. Flanagan. The motion was carried, unanimously.
22. Insurance - \$27,000.00 This item was moved by Rep. Schwaner, seconded by Rep. Flanagan. The motion was carried, unanimously.
23. Medical Referee - \$16,000.00 This motion was moved by Rep. Ellis, seconded by Rep. Skinner. The motion was carried, unanimously.
24. Farm - \$75,746.37 This motion was moved by Rep. Page, seconded by Rep. Sanborn. The motion was carried, unanimously.
25. Crime Commission - \$4,000.00 This motion was moved by Rep. Ellis, seconded by Rep. Goodrich. The motion was carried, unanimously.

SPECIALS

- Sheriff's Department - 5 cruisers - \$23,000.00 This motion was moved by Rep. Scamman, seconded by Rep. Richards. The motion was carried.
- Superior Court - Improvement Spec. - \$10,000.00 This motion was moved to accept the Commissioners and the Executive Committee's recommendations, regarding this special. The recommendation was not to recommend. Motion was moved by Rep. Cunningham, seconded by Rep. Goodrich, not to recommend improvement spec. to the Superior Court. This motion was carried, unanimously.
- County Home - Renov. Underhill Bldg. - \$150,000.00 This motion was moved by Rep. Gage, seconded by Rep. Goodrich. The motion was carried, unanimously.
- Co. Home Fire Project (REPAYMENT) - \$153,359.00 This motion was moved by Rep. Wilson, seconded by Rep. Ellis. The motion was carried, unanimously.
- Maintenance - Resur. No. Rd & Park Sec. - \$3,500.00 This motion was moved by Rep. Schwaner, seconded by Rep. Blanchette. The motion was carried.
- Inst. Ex. Hood Cafet. - \$725.00 Rep. Cunningham moved to accept the figure of \$725.00. This motion was seconded by Rep. Reese. The motion was carried.
- Rep. Int. Boil. Chimney - \$7,000.00 This motion was moved by Rep. Sanborn, seconded by Rep. Cunningham. The motion was carried. Rep. Parolise wished to be recorded as opposed to this motion.
- Part. Floor Rep. Fer. & Mit. - \$10,000.00 This motion was moved by Rep. Goodrich, seconded by Rep. Richards. The motion was carried.
- On the above Maintenance Specials, a motion was made by Rep. Cunningham to take each item by item. This motion was duly seconded by Rep. Reese. It was Rep. Cunningham's feeling that if each item was discussed, it would enhance the explanation of such items.

Farm - Ext. Steam Line-Barn to Pigg. - \$10,000.00 This motion was moved by Rep. Sanborn, seconded by Rep. Wilson. The motion was carried.

Farm - Mat. to rebuild No. Wing Pigg. - \$4,500.00 This motion was moved by Rep. Sanborn, seconded by Rep. McGregor. The motion was carried.

Farm - Trade Hay-Bailer on New - \$5,000.00 This motion was moved by Rep. McGregor, seconded by Rep. Eastman. The motion was carried.

The meeting was brought to order at 11:11, after a short intermission for coffee.

UNCATEGORIZED SPECIALS

Rockingham County Conservation District - \$3,000.00 This motion was moved by Rep. Hoar, seconded by Rep. Richards the figure of \$3,000.00. There was much discussion regarding this topic. Rep. Appel made a motion to move the question. The motion was carried. Rep. Skinner wished to be recorded as opposed to this motion.

Fire Training - \$1,500.00 This item was moved by Rep. Wilson, seconded by Rep. Hoar. The motion was carried.

Bicentennial - \$4,250.00 This motion was moved by Rep. Parr, seconded by Rep. McGregor, the figure of \$4,250.00. The motion was carried.

Rep. Sanborn questioned information regarding the Bicentennial Committee. He also questioned the literature that Rep. Parr passed out among Delegation members. Rep. Parr briefed the Delegation regarding the selling of Bicentennial Bottles. Rep. Ellis raised a question regarding the stationary that will be bought from the County Delegation expense, if the Executive Committee approves. Rep. Goodrich questioned the amount spent on the trees.

Salary Adjustments - \$107,768.04 This motion was moved by Rep. Ellis, seconded by Rep. Bisbee to accept the recommendations from the salary sub-committee regarding salary adjustments. This motion was carried, 39 affirmative - 13 opposed.

There was a lengthy discussion regarding this topic. Rep. Ellis, Ch. Salary Sub-Committee, briefed the Delegation members regarding their recommendations. Rep. Richards spoke in favor of supporting the Salary Sub-Committee's recommendations. NOTE: The Executive Committee voted in agreement with the salary sub-committee's recommendations regarding salary adjustments. Rep. Tavitian spoke in behalf of the Executive Committees recommendations. He briefed the Delegation of the studies and the schedules that will be prepared. Commissioner Driscoll spoke in behalf of the County Commissioners recommendations, relating that the rate of compensation is hardly enough to compensate. He felt that \$15¢ per hour was more than a fair increase, and that it would not be burdensome to the taxpayers of Rockingham County for such an increase. He urged this strongly.

Rep. Griffin spoke strongly in favor of the County Commissioners recommendations. Rep. Cotton and Krasker were also in agreement with the Commissioners recommendations. Rep. Parr asked Rep. Ellis if it was a unanimous decision to vote a 10¢ per hour increase to county employees. Rep. Ellis stated that it was. Rep. Hoar spoke in favor of the salary sub-committee's recommendations. He noted that the job was well done. He also stated that he felt that the salary sub-committee should do a study to formulate answers. After a lengthy discussion regarding salary adjustments, Rep. Ellis made a motion to move that the County Delegation go on record that no salary increases be granted by County Department Heads without reviewing such with Delegation Salary Sub-Committee, who will file a report of action with the Executive Committee and the Salary Sub-Committee. A comprehensive job

and salary study will be filed to the full Delegation no later than September 30, 1976, without the exception of the current steps that are already allowed. This motion was seconded by Rep. Reese. There was more discussion, and after such, it was felt that the County Commissioners did concur with such a motion. The motion was carried, unanimously.

Rockingham County Child Care Association - \$32,000.00 This motion was moved by Rep. Blanchette, seconded by Rep. Griffin to accept the figure of \$32,000.00. The motion was carried, 48 in the affirmative - 3 in the negative.

There was lengthy discussion regarding this uncatagorized special. Commissioner Roy spoke in behalf of the Rockingham County Child Care Association, giving an informative recommendation. Rep. Benton spoke strongly in favor of supporting this item. Reps: Cunningham and Sanborn also were strongly in favor of the amount recommended by the Executive Committee. Rep. Barka moved the question. Rep. Lockhart spoke to the need of supporting such an effort, but felt that the figure should be changed to \$5,000.00. He questioned funding sources, other than Rockingham County. He also questioned the total estimated budget. Rep. Lockhart then made a motion to accept the figure of \$5,000.00 for the Rockingham County Child Care Association. This motion was seconded by Rep. Hobbs. Rep. Appel briefed the Delegation regarding funding contributions to this uncatagorized special, and the program procedure. She stated the Special Budget Requests Committee's recommendations of \$5,000.00. Rep. Cotton spoke strongly in favor of the Rockingham County Child Care Association. Rep. Bisbee questioned other counties that support this program. Reps also in favor of such a program were: Hoar, Flanagan, Cunningham, Cotton, Benton, Sanborn.

Child & Family Services - \$7,500.00 This item was moved by Rep. Flanagan, seconded by Rep. Barka. This motion was carried. Rep. Gage wished to be recorded as opposed to this motion.

Portsmouth Housing - \$3,000.00 This motion was moved by Rep. Griffin, seconded by Rep. Krasker. The motion was carried.

Youth Service Center - \$5,000.00 After a lengthy discussion, a motion was made to accept the figure of \$5,000.00 for the Youth Service Center. This motion was made by Rep. Lockhart, seconded by Rep. Hobbs. The Executive Committees recommendations for the Youth Service Center was \$2,500.00. The vote on the motion was carried, 37 in the affirmative 14 negative.

Family Planning - \$15,000.00 This motion was moved by Rep. Scamman, seconded by Rep. Blanchette. The motion was carried.

Area Homemaker Home Health Aid Service - \$10,000.00 This motion was moved by Rep. Krasker, seconded by Rep. Hoar. The motion was carried. Rep. Gage wished to be recorded as opposed to this motion.

Derry Visiting Nurse Homemaker/Health Aid Service - \$7,500.00 This motion was moved by Rep. Ellis, seconded by Rep. McGregor. The motion was carried in the affirmative. Reps. Gage and Goodrich wished to be recorded as opposed to this motion.

Port House - NOT RECOMMENDED - A motion was made by Rep. Cunningham to accept the Executive Committees recommendations for not recommending this item. This motion was duly seconded by Rep. Cunningham and was so voted unanimously.

Visitor Information Program - NOT RECOMMENDED - A motion was made by Rep. Skinner to accept the Executive Committees recommendations for not recommending this item. This motion was seconded by Rep. Goodrich and was so voted unanimously.

Rockingham County Human Services Council - \$6,000.00 A motion was made by Rep. Cunningham to accept the Executive Committees recommendations of \$6,000.00 for the Rockingham County Human Services Council. This motion was seconded by Rep. Krasker. There was much detailed discussion regarding this item. Rep. Cunningham made the motion to amend to the following: That the \$6,000.00 be held in escrow by the Executive Committee until the Special Budget Request Committee can review supplemental funding, and make an affirmative vote by the Executive Committee. This motion was seconded by Rep. Griffin. This motion included the following: After a vote by the Executive Committee to release funds to next years surplus. After a lengthy discussion, a vote was taken regarding the Rockingham County Human Services Council. The vote was in the affirmative. 26 in the affirmative - 24 negative. The motion was carried.

Rockingham County Citizens Transportation - \$4,000.00 This motion was moved by Rep. Blanchette, seconded by Rep. Krasker. The motion was carried in the affirmative.

Brentwood Fire Department - \$23,000.00 A motion was made by Rep. Cunningham to accept the Executive Committees recommendations regarding the Brentwood Fire Department. Their recommendations were not to fund this uncatagorized special. This motion was seconded by Rep. O'Keefe and was so voted.

Patient's Van - \$20,000.00 This motion was made by Rep. Wilson to accept the Executive Committees recommendations, the figure of \$20,000.00. This motion was seconded by Rep. Cunningham and was so voted unanimously.

Legal Fees - \$4,000.00 This motion was moved by Rep. Flanagan, seconded by Rep. Page the figure of \$4,000.00. The motion was carried. Rep. Barka made a motion to move the question. This was seconded and was so voted in the affirmative.

Rep. Blanchette spoke to the County Delegation regarding a resolution that she put in the form of a motion. It reads as follows: "That the County Delegation of the Executive Committee, direct the Sheriff's Department sub-committee, to study the personal use of the Sheriff's Department cruisers by Department, and if it is deemed appropriate by the Executive Committee, that the Sheriff be asked to monitor the use of these cruisers when they are not being used for official duty." This motion was seconded by Rep. Barka, and a hand vote was carried. 24 in the affirmative - 20 negative.

Com. Southwick spoke in behalf of the Sheriff's Department, stating the usage of such cruisers are on a 24/hr./day set-up. He stated the need of 24 hour/day coverage throughout Rockingham County. He also added that each deputy signs on/off at the location they are at, making radio contact easier, quicker, with a much quicker response.

Rep. Blanchette stated that it was her belief that the cruisers were traded in on a mileage basis. That is, when a cruiser totals so many miles, it is traded in on another. She felt that if cruisers were not used for personal use, the number of miles would not increase so quickly. She spoke to this regarding seeing so many of the cruisers at shopping centers, movies and other locations.

Rep. Dame spoke in favor of Mr. Southwick's statement to the County Delegation.

A motion was made to accept the final figure of \$7,026,367.49 of the County Budget. This motion was made by Rep. Ellis, seconded by Rep. Griffin. It was a vote in the affirmative. Rep. Goodrich and Schwaner wished to be recorded as opposed. This was so noted.

On a motion from Rep. Ellis, it was voted to accept the total estimated income of \$4,062,383.52. This motion was seconded by Rep. Cunningham and was so voted. Rep. Goodrich and Schwaner wished to be recorded as opposed to this motion. It was so noted.

On a motion by Rep. Griffin, it was voted to accept the amount of \$2,963,983.97 to be raised by taxes. This motion was seconded by Rep. Dame and was so voted.

A motion was duly voted to adjourn. This motion was seconded, and the meeting was adjourned at 2:30 P.M.

Respectfully submitted,
Annie Mae Schwaner, Clerk

Executive Committee Meeting
March 12, 1976
Rockingham County Home
Brentwood, New Hampshire

PURPOSE: To consider selling micro-film documents of the Register of Deeds.

GUESTS: Mrs. Edith E. Holland, Register of Deeds, Rockingham County Commissioners, Mr. Arthur Shurtlef.

The meeting to consider selling micro-film documents of the Registry of Deeds was held this date at the Rockingham County Home. The Executive Committee answered the roll call by the clerk as follows: Rep. Cunningham, Gage, Skinner, Page, Schwaner, Ellis, Boucher, Wilson, Connors, Bisbee, Gillis, Goodrich, Maynard, Read, Cummings, Niebling.

The meeting convened at 9:07 A.M. Chairman Cummings, Chairman, Executive Committee of the Rockingham County Delegation proceeded with the discussion of the selling of micro-film documents of the Registry of Deeds by introducing Mrs. Holland, who then spoke to committee members regarding such a move.

Mrs. Holland spoke to committee members regarding the Town of Salem purchasing from the Registry of Deeds, copies of records on roll micro-film. She noted what would be furnished. She noted the Town of Salem having already purchased a viewer and is prepared to receive such micro-film.

Mrs. Holland so noted to panel members the total receipts that the County has received from the copy service that is operated in the Registry of Deeds, was approximately \$29,000 in 1974-1975 yearly.

Mrs. Holland noted the present available records on the film format:

- a. Documents from 1973 to present.
- b. Index from 1970-1975

She so noted that this available information, at the prices that are being proposed will provide approximately \$1,907.00 to the County Treasury. As the Registry of Deeds is able to produce information on an acceptable film format, the additional receipts to the County Treasury could conceivably amount to approximately \$11,000 for each user. The \$11,000 figure she stated is based on what can be provided within a year or so.

It was so noted that this program could lead to demands for purchase of film copies from other governmental bodies and private industry over future years.

Mrs. Holland requested a vote from the Executive Committee to authorize the Registry of Deeds to negotiate a contract of the sort.

Rep. Cummings questioned whether the documents would be certified copies to be used as such. Mrs. Holland stated that such copies are not to be construed as certified copies as the Registry of Deeds will only certify copies as such. This prohibits administrative errors. Records in the Registry of Deeds are official by validation of records that leave the

Registry of Deeds. It was so noted that because of the time lag and updating files, this would add to another reason for not certifying copies, other than from the Registry of Deeds.

At this time, Mrs. Holland introduced Mr. Arthur Shurtlef to the Executive Committee. Mr. Shurtlef spoke to the members regarding the purchasing of such records from the Registry of Deeds. Rep. Gillis spoke noting the problem of a contract regarding leasing, and suggested a general policy should be drawn up. Also, that it should be a consideration to rent such records until a policy is furnished.

Commissioner Ralph Southwick questioned the amount of film that would be provided to the Town of Salem, initially. Mrs. Holland stated that 8 rolls of index and 50 rolls of documents which will cover 6 years of index and 3 or more years of documents. Mrs. Holland noted that initially, the records would go back 45 years with indexing as it will be on film.

Since it is a decision of the Rockingham County Commissioners regarding such a project to be put into effect, the full Board of County Commissioners felt that input put forth by the Executive Committee regarding such a project would be useful. That this project, if proposed, would be a money making process for Rockingham County.

Rep. Niebling spoke to panel members regarding a resolution that the Executive Committee accept Mrs. Holland's proposal in principle and that the Executive Committee urge her to go ahead and negotiate a contract, which must be acceptable to the County Attorney and to the Rockingham County Commissioners. This was seconded by Rep. Boucher.

Rep. Boucher stated to the Executive Committee, that he will instruct the Chairman of the sub-committee to work very closely with the County Commissioners to look upon this on a long-term basis, and to provide the service to the County. He noted that this is a service that could be easily provided and will instruct the Chairman to look at it from a top amount of profit to be made by the individual community. That he also will instruct the Chairman of the sub-committee to put a limit on what amount of profit shall be made within the local community, so that they will be assured of a profit but it would not be excessive and that the contract be re-negotiated from time to time.

A motion was made by Rep. Ellis to move the question. This motion was seconded by Rep. Cunningham and was so voted unanimously.

Rep. Cummings then asked the Clerk to read the resolution before voting. The Clerk read the following resolution proposed by Rep. Niebling: Rep. Niebling moved that the Executive Committee accept Mrs. Holland's proposal in principal and that the Executive Committee hereby authorize her (Mrs. Holland) to negotiate a contract that will be acceptable with the County Commissioners and the County Attorney, and that the Executive Committee further permit the Town of Salem to purchase records from the Registry

of Deeds in a contract that would be agreeable to the County Commissioners and the County Attorney.

Commissioner Driscoll briefed the Executive Committee regarding the concern of loss of income to the County which has an affect upon the process. After a lengthy discussion regarding the resolution proposed by Rep. Niebling, Rep. Schwaner then read the resolution to the body of the Executive Committee again before it was put to a vote. Chairman Cummings then called for a vote on the resolution as it was read: The resolution was so voted in the affirmative and it was so declared. Rep. Gillis and Rep. Cunningham wished to be recorded as opposed. It was so noted.

Rep. Boucher raised a question regarding a route to follow to establish a comprehensive policy in this particular area. Rep. Gillis suggested two alternatives: 1-To have the Registry of Deeds sub-committee formulate a general policy: 2-That the County Commissioners would draft a comprehensive policy. Commissioner Southwick suggested that the Chairman of the Delegation would take the Registry of Deeds sub-committee and Rep. Gillis who has a legal background, and propose a special committee to work with the County Commissioners to formulate a general policy. This was so agreed upon.

Commissioner Southwick then briefed the Executive Committee regarding the Climatic controls, and the awarding of such. He noted that the reason it has not been awarded is because it is over budget price. He so noted that in order for the County Commissioners to award this contract, the County Commissioners must have some assurance from the Executive Committee that they will transfer the amount necessary (1,500) at a later date, when the Commissioners know where it can be properly transfered from. To allow the County Commissioners to over-spend and then obtain a transfer when a surplus appears. Commissioner Southwick did state that the possibility of lowering the bid is possible, but not sufficient enough not to need a transfer, but by negotiating with the bidder for the County of Rockingham to do the work of wiring from the main panel to the area with the new panel.

Rep. Read then made a motion that the Executive Committee authorize the County Commissioners to transfer \$1,500, if needed from funds to the Registry of Deeds, to cover expense. This motion was seconded by Rep. Goodrich.

A motion was then made by Rep. Read to move the question. This motion was seconded by Rep. Boucher and was so voted unanimously. The Chairman of the Executive Committee then instructed the Clerk to read the motion: Rep. Read moved that the Executive Committee authorize the County Commissioners to transfer \$1,500, if needed, from funds, to the Registry of Deeds in order to cover the expense.

This motion was so voted unanimously and it was so declared. Commissioner Southwick so noted that Mrs. Holland would be briefed that it would be anticipated to award the contract for Climatic controls on Monday, March 15, 1976.

There being no further business, meeting was adjourned.

Respectfully submitted,
Annie Mae Schwaner, Clerk

Executive Committee Meeting
Rockingham County Home
April 23, 1976 - 10:00 A.M.

The Executive Committee met to discuss the disbursements and receipts for the 1st quarter.

PRESENT WERE: Rep. Cummings, Boucher, Bisbee, Connors, Gage, Goodrich, Maynard, Niebling, Page, Read, Wilson, Cunningham, Griffin, Skinner, Gillis. Commissioners, Treasurer, Sheriff and County Home Administrator.

Because of illness in her family Rep. Schwaner, Clerk was unable to attend and Madelyn Walker, Comm. Office was appointed Clerk pro-tem.

Rep. Boucher opened the meeting by making the Committee aware that he had received a letter from the Rockingham County Coordinating Council in regards to be \$6,000.00 that was incorporated into the 1976 budget. He believed that currently it was not structurally organized. All findings are to be given to Executive Committee, and monies will not be given until the Executive Committee gives its approval, as so stated in the Full Delegation Meeting of January 10, 1976.

1st Quarter Disbursements: \$1,701,599.66

Rep. Cummings read each item for discussion. The County Home presented a separate breakdown sheet on expenditures and receipts for the committee to pursue and discuss.

Old Age Assistance: This category was noted to be running high. Commissioner Southwick spoke on the concern of the Commissioners in this area and further stated that monies, if needed, could be transferred from Interest on Temporary Loan if they ran into trouble.

Patient's Van: Commissioner Driscoll spoke on this item and stated that they were making progress in obtaining this van, the bids for same should be out sometime next week.

Cash Report Receipts: \$3,505,684.28

Superior Court: The 1% of the estimated income received from the courts was questioned by Rep. Griffin. Commissioner Southwick explained the procedure of monies coming in the court and how they were handled.

Revenue Sharing: Questions were raised on how the money comes into the county. Commissioner Driscoll enlarged on this issue and gave the Committee an explanation on the procedures and disposition of Revenue Sharing.

Motion was made by Rep. Read and seconded by Rep. Page to accept the reports in their entirety. Voted in the affirmative.

Balance at the end of the 1st quarter: \$2,113,549.75.

A copy of a letter dated April 22, 1976 was then distributed to the Executive Committee from Sheriff Sampson. After a discussion a motion was made by Rep. Boucher, seconded by Rep. Ellis that a committee be appointed and meet with the Building Committee to do an indepth study of there proposals, and to work together to do a long range feasibility study on the current Jail and House of Correction and the pre-trial facilities as proposed by the Sheriff's letter.

Sheriff Sampson was present and explained in detail the projected needs and the emergency of this issue.

Motion was made by Rep. Griffin and seconded by Rep. Skinner to amend the motion to

include the Sheriff and Jail Sub-Committee in the first motion. The amendment and the motion were voted in the affirmative.

A motion was made by Rep. Read, seconded by Rep. Griffin to have the committee have an emergency meeting with the Sheriff to discuss the immediate problem and report back to the Executive Committee at the earliest possible time. Voted in the affirmative.

Rep. Boucher suggested that the Chairman of this committee be Rep. Cummings and that the Commissioners be included in the emergency session.

Sheriff Sampson then presented to the Executive Committee a brochure on new security screens for the jail. These screens are installed on the inside of the windows so that inmates cannot have access to the windows or screens. This would be for 12 windows and not to exceed \$3,000.00. It was moved by Rep. Cunningham and seconded by Rep. Bisbee to authorize the Commissioners to make necessary arrangements to have screens put on the 12 windows at the Jail. Voted in the affirmative.

Rep. Griffin moved, seconded by Rep. Cunningham that any Sub-Committee meetings in the future be held other than week-ends. After a discussion this motion was defeated. Rep. Griffin and Page wanted to go on record as voting in the affirmative on this motion.

Rep. Appel, Chairman of the Human Services Committee reported on the progress of the Human Service Council. She received a letter from the council dated April 14, 1976 and she will hold a meeting of her committee on May 1, 1976 to review the progress of the council.

Meeting Adjourned:

Respectfully submitted,
Annie Mae Schwaner, Clerk
Madelyn Walker, Pro-tem

ROCKINGHAM COUNTY DELEGATION

Executive Meeting

Concord, May 26, 1976

The meeting was called to order by Rep. Boucher, Chairman in the absence of Rep. Cummings at 12:05 P.M. in Room 106 at the State House.

Attending were Reps. Goodrich, Page, Gage, Maynard, Skinner, Niebling, Wilson, Reed, Griffin, Bisbee, Also Reps. Appel, Blanchette, Flanagan, Simard, Hoar and Gaskell members of Human Resources sub-committee.

Temp. Chr. Boucher asked Rep. Appel to give her committee's report on their recommendation that the \$6,000 for funding for the Rockingham County Human Resources Coordinating council be not released.

They spoke to her recommendation stating the creation of such an organization would be only putting more burden back on the taxpayers, the service would be marginal to the small towns. There was a lack of interest from the small towns. The Coordinating Council would be autonomus. The criteria for valuation is weak, and be a tremendous increase in paper work, plus systems accountability had a lot of "grey area." Title XX has brought all kinds of problems with forms, plans etc. and we would be only adding to it with this Council.

Meliss had attended several of the Coordinating Council meetings and various sub-committee meetings. Rep. Boucher had attended a good portion of the meetings as well. Other members of the committee had not attended these meetings as the Delegation Chairman had asked Rep. Appel to keep the expenses down as the Executive Committee was concerned with added expenses of the sub-committees.

Rep. Niebling asked who are the members of this Coordinating Council and its Interim Board? A list of members was given to him.

Rep. Gage asked to speak on behalf of the Human Service Coordinating Council and stated how Council was formed, and explained the amount of monies coming into the County some \$24 million and did we know where? This council would be able to evaluate and avoid duplication and total the extent of Human Resource coverage in the total county. She stated that this has been an extremely active group who have diligently worked to see this Council has been tentatively granted the sum of \$15,000 a federal mental health planning grant, it well be used to develop a state-wide plan and to coordinate activities. She said selectmen are in favor and read the letter. She questioned a letter that had been circulated regarding a meeting that Rep. Appel and Blanchette had with Nich Baldwin, Grantsman for the Dept. of Welfare, the meeting was held two weeks after the Committee took a vote.

Reps. Hoar and Blanchette wanted to speak but the Executive Committee said that they wished only the chairman of the sub-committee to be the spokesman. Discussion followed on taking a vote on such an important issue with so few present. It was moved by Rep. Goodrich, seconded by Rep. Page that action on release of funding for this Council be tabled or postponed to a time called by the Chairman. A vote followed and lost.

Rep. Gage moved that the County Executive Committee release the \$6,000 for

the Council. It was seconded by Rep. Griffin. Rep. Skinner said that the Council did their part in establishing what the Delegation wanted. It did not seem fair or honest for us to hold back funds further. She also stated, remeber if we are not getting what we want from this council it is the delegation that will have the say and the vote to cut-off money. We will have input into the planning process from a local level. The Commissioners are unanimous in their approval of the organization.

Discussion followed on who made the motion to hold the \$6,000 in escrow for the Council to meet the criteria that was wanted by the Coordinating Sub-Committee and Executive Board of the Delegation. Persons stated that they have been receiving a flood of material, telephone calls etc. regarding the release of funding for this group. Rep. Griffin and Wilson said to the contrary the only persuasion that they had received was from the sub-committee of the group. Rep. Niebling spoke against the motion.

A motion was taken to table action on the \$6,000 funding and it failed. A vote was taken on a motion by Rep. Gage and Griffin with a tie vote of 5-5. The chairman had stated in advance of the meeting that he would not vote in order to break a tie.

Roll call followd: Reps. Goodrich, Page, Niebling, Reed, Bisbee voted NO. Reps. Gage, Skinner, Maynard, Wilson and Griffin voted YES.

Meeting adjourned at 1:05 by the Chairman.

Respectfully submitted,
Annie Mae Schwaner, Clerk
Rep. Skinner Clerk Pro-tem

EXECUTIVE COMMITTEE MEETING

July 19, 1976

County Home, Brentwood, N.H.

PURPOSE: 2nd Quarterly budget report.

The meeting was called to order at 10:05 A.M. by Chr. Rep. Boucher. After announcing the purpose of the meeting he asked for the roll call by the Clerk to establish the presence of a quorum. Answering were Hon. Wilson, Boucher, Skinner, Read, Gage, Page, Maynard, Cummings, Goodrich, Schwaner, Cunningham, Gillis, Niebling, Griffin, Connors. Guests: Comm. Southwick, Driscoll, Roy: Treas. Lothrop; Dep. Treas. Madelyn Walker: Reg. Deeds, Edith Holland: Rep. Appel, Chairman Special Budget Request Committee: W. Douglas Scamman, Sr. Exec. Director of Rockingham County Superior and Probate Court Facilities: Frances Holway, member of same committee; John Gunderscorf of the New England Municipal Center: Mr. Kelly of the Rockingham County Human Services Coordinating Council: Carolyn Small, Chairman Membership Committee of the Rockingham County Human Services Coordinating Council and the press.

Rep. Boucher gave the meeting over ot the Chairman of the Executive Committee.

Rep. Gillis questioned the last time a State Audit was done. Comm.

Southwick stated an audit had been done in 1973, but this year \$5,000 had been budgeted for an audit to be done. Comm. Driscoll explained that the State can audit at any time however, in the past the County has utilized the services of the Division of Municipal Counties within the revenue administration for such services. Comm. Driscoll explained that the State Legislation provided for the Superior Court to appoint two auditors to the County to provide limited accounting. Such legislation was terminated in lieu of such, the Commissioners contracted with an individual in Hampton, N.H. to provide auditing services for the County.

The Bicentennial expenses in the report were questioned by Rep. Griffin and asked that the budget be audited. She questioned whether an audit of the budget was voted upon. Rep. Cummings stated that in the minutes of the 1st quarterly budget report, the Chairman of this committee was asked to give a report rather than an audit being done. Rep. Cummings asked Rep. Boucher to see that such a report is given.

Rep. Cunningham asked for an explanation relative to the exact situation of the account of \$6,000 that has been held in escrow for the Rockingham County Human Services Coordinating Council. Throught the chair, the question was directed to Rep. Boucher. He stated that the Chairman of the Special Budget Request Committee was invited to report on'such. He noted the May 26th special meeting of the Executive Committee, based on a letter from the Rockingham County Human Services Coordinating Council requesting the funds. The Chairman of the Special Budget Request Committee explained her letter of denial to the Executive Committee. A tie vote was taken in the May 26th meeting. Rep. Boucher stated that prior to such meeting, he would vote to make a tie or he would not vote to break a tie. Rep. Boucher stated that in checking with the Secretary of State and others on the State level, the \$6,000 is open at any time, based on a motion from an Executive Committee member at an Executive Committee meeting. The \$6,000 is still held in obedience, according to the mandates of the motion. After Rep. Boucher's explanation Rep. Cunningham made a motion to release the \$6,000 to the Rockingham County Human Services Coordinating Council so that they can get underway and do the job to serve the communities in Rockingham County. This motion was seconded by Rep. Skinner. Rep. Schwaner asked Rep. Appel to explain the sub-committees stand on releasing the funds. Rep. Appel replied. Rep. Cummings then read the original motion that was made by Rep. Cunningham to except the Executive Committees recommendations of \$6,000 to the Rockingham County Human Services Coordinating Council. This motion was seconded by Rep. Griffin. Rep. Appel presented pertinent information to the Executive Committee and explained in detail the Special Budget Request Committees recommendations. Discussion followed relative to the recommendations made by this committee. Rep. Cunningham asked the Executive Committee if they would allow Mr. Kelly of the Council to speak, enabling both sides to be heard, and to be aware of where the committee stands. After much consideration, Cr. Cummings asked for a hand vote to allow Mr. Kelly to speak to the Committee, this vote passed. Mr. Kelly spoke briefly to the members, he noted the basic purposed in developing an evaluation of human services agencies. Several questions were answered regarding this money, and many members spoke regarding their level of interest. Rep. Boucher, Niebling, Schwaner and Goodrich spoke in opposition in allowing \$6,000 to be taken out of escrow for this Council. Rep. Boucher asked the Chairman the status of voting with Rep. Skinner and Gage in that they are both intrim members of the Council Board and not designated the the Executive Committee. He respectfully asked that Rep. Skinner and Gage take Rute 16.. Rep.

Skinner noted that Rep. Boucher also take Rule 16 because of his attendance at such meetings of the Council. Rep. Boucher explained to the Chairman and to the rest of the Executive Committee that his attendance at such meetings was in the role of Chairman of the Rockingham County Delegation, not as an intrim board member of such a committee.

A request by Rep. Maynard for a roll call was noted and Chairman Cummings called for the vote. The vote was as follows: YEAS: Wilson, Skinner, Read, Gage, Cunningham, Gillis, Maynard, Griffin NAYS: Goodrich, Boucher, Schwaner, Connors, Niebling, Page. Vote in the affirmative.

The Executive Committee members reviewed the Rockingham County Quarterly Report and Cash Report. The Chairman stated the balance of \$1,368,792.98 and asked if there were any questions. There being none, Rep. Read made a motion to accept the 2nd quarterly report. This motion was seconded by Rep. Cunningham and voted unanimously.

Rep. Boucher made a request for funding of \$68.20 for a case of 20 cassette tapes to be used to record minutes of the County Delegation and Executive Committee to be kept on file for future use. Voted in the affirmative with one opposed. This funding will be taken from Delegation expense and will be county equipment. Such tapes will be kept for 2 years (a term in office). Rep. Cunningham asked Chairman Cummings to remind committee members at the beginning of each meeting that the precedings are being taped. Rep. Griffin voted nay.

Mrs. Holland spoke to the Executive Committee regarding the status of the Registry of Deeds. She alerted Committee members regarding an increase in appropriations of the Deeds for the next quarter. She stated that salaries would be increased, and explained her reasoning. Rep. Boucher requested Mrs. Holland to contact the salary sub-committee and also requested that Mrs. Holland involve the committee designated for the Registry of Deeds.

Adjournment for lunch - 12:00 noon

The meeting was called to order at 12:57 P.M. by the Chairman. He then introduced Mr. John Sununu, Chairman of the Rockingham County Superior and Probate Court Facilities. Mr. Sununu reported to the committee relative to the recommendations of the "Blue Ribbon Panel". The Executive Committee members reviewed the architectural design as recommended by the panel and the architectural design from Mr. Donald Sumner of Hersey Associates. Mr. Sununu briefed the members regarding basic conclusions: need of expansion of present facilities, the need for at least one more major twelve-man jury full size superior court room. Secondly, modification of procedures. Thirdly, in addition, the public, for whom the whole judicial process is meant to serve, have not been served by the facilities that are available. As part of the recommendations, the Panel have urged that the facilities that serve the public, i.e. waiting room areas, semi-private and private conference room areas have to be upgraded. The Panel also urged, as a charge to the Delegation that summer session be legislated if necessary in Rockingham County. A summer session with jury trials to assure that whatever expenditure of funds are made, the fullest use of the facilities are made, throughout the twelve months of the year.

Mrs. Frances Holway, who represented the minority report, stated that hers was not a difference of opinion, but rather a report that went into much more detail. Mrs. Holway noted several suggestions, one that the scheduling process be upgraded, more judges and more personnel.

Rep. Schwaner made a motion that the Rockingham County Human Services Coordinating Council have a vote of confidence from the Executive Committee to allow such to be an additional charge to the Special Budget Request Committee. This motion was seconded by Rep. Goodrich. The vote was in the affirmative, with one opposed. Rep. Boucher referred to page 7 of Rep. Appel's report for specifics.

There being no further business, the Chairman called the meeting adjourned at 1:57 P.M.

Respectfully submitted,
Annie Mae Schwaner, Clerk

September 24, 1976 10:00 A.M.
Executive Committee Meeting
County Home, Brentwood, N. H.

The meeting was called to discuss Judge Bownes Court Order Number 75151.

Rep. Cummings stated the Building Committee had met and decided to recommend that the use of Carlisle Building temporarily only for a place to put prisoners and not bound overs. Comm. Southwick stated that the reason for this thinking is that it would give more time to do concrete planning for the future and as well as or present needs right now while we are trying to secure federal aids and different grants from the Federal Government. He stated the dormitory style House of Correction has pros and cons, but there seem to be more in favor. He felt that Rockingham County could get close to \$5,000 on a grant from the Governor's Commission on Crime and Delinquency.

Rep. Boucher stated the money would not be wasted, in that, the County Extension Service would expand into the area and that the building Committee is still planning on central unit in this type of an area.

Comm. Southwick stated they would need \$5,000 from the Governor's Commission on Crime and Delinquency and \$5,000 from the County.

Rep. Cummings stated he wanted it understood that this is only a temporary affair and not permanent. It is not a permanent jail of any kind.

Rep. Cummings moved that the Executive Committee authorize the Commissioners to transfer to the jail or maintenance account the sum not to exceed \$5,000 for the renovation of the Carlisle Building for the housing of prisoners. The vote was in the affirmative and voted unanimous.

Meeting adjourned.

Respectfully submitted:
Annie Mae Schwaner, Clerk

Executive Committee
Rockingham County Home
Brentwood, New Hampshire
October 22, 1976

PURPOSE: Reviewal of the 3rd quarterly report

The meeting was called to order at 10:01 A.M. by Rep. Boucher, Ch. of the Rockingham County Delegation, who stated that he would chair the meeting as the Ch. of the Executive Committee would be absent. Rep. Boucher then asked the Clerk to call the roll. Present were the Honorable Representatives: Boucher, Skinner, Page, Griffin, Gage, Bisbee, Niebling, Read, Goodrich, Schwaner, Connors, Maynard, Wilson, Gillis, Cunningham.

OTHERS: Commissioners: Southwick; Driscoll; Winston H. Lothrop, Tres., Madelyn Walker, Dep. Treas.; Rep. Ednapearl Parr; Thomas Prentiss, candidate for Rockingham County Commissioner, District #2; Kenneth Smith, candidate for Secretary of State; Press.

Rep. Parr distributed a copy of her report on the expenditures of the Bicentennial Committee. She spoke regarding the 1977 budget of the Bicentennial Committee. She noted that the Bicentennial Committee has asked that all Bicentennial Committees remain on until August 1977 at the Battle of Bennington. She noted that a sum of \$1,500.00, left over from the selling of Rockingham County Bicentennial bottles. Rep. Parr asked if \$1,000.00 of this sum could be left in escrow for the committee next year. She noted the County capsule purchase and stated that such money would enable that ceremony to be done properly. This was duly noted by the Executive Committee.

The estimated income sheet was then reviewed by line items, noting the Rockingham County Jail and Superior Court. Questions regarding this budget were detailed by Com. Southwick. After considerable duscussion regarding the Superior Court, it was suggested that members of the Delegation look into legislation for accountability of the court system. It was duly noted that projections of income were now recorded.

Other line items that were questioned and reviewed were: Revenue Sharing, Sale of Camera, Commissioners Department, Sheriff's Department, Extension Service, Blue Cross & Blue Shield/Telephone. It was requested that the bookkeeper split the figures regarding Blue Cross & Blue Shield and Telephone for the next report.

The Executive Committee proceeded to review line items in sequence so listed. After reviewing the estimated income sheet, a motion was made by Rep. Wilson to accept the income portion of the 3rd quarterly report. This motion was seconded by Rep. Gage and was so voted unanimously.

Rep. Boucher then introduced Mrs. Holland, Register of Deeds. Mrs. Holland spoke regarding the space problem in the Registry of Deeds. She stated that she is proposing to have a ceiling installed in the main room of her department, to utilize every bit of space for every type of operation. She noted that at present, her department cannot do any of the proof reading operations, which is critical to the indexing system in the main vault because of the noise level due to the increase of the number of people using such. She spoke in regards to an acoustical ceiling in the entire vault, which will enable the room to be used for proof reading and enhance working conditions for all operations. Mrs. Holland noted estimates from Granite State Acoustics, Inc. of \$5,967.00. Mrs. Holland noted price quotes from Mr. Wuerker, who had received quotes from Haverhill Sheetmetal for the charge to drop the ducks. This price would add an additional \$3,500.00. Com. Southwick spoke in regards to a transfer figure of \$10,500.00 for the Registry of Deeds for such a project.

Rep. Cunningham then asked for the Commissioners recommendations regarding a transfer for funding this project. Com. Southwick spoke to taking such a transfer from the Underhill account. Com. Southwick noted to Executive Committee members, the complete list of trans-

fers to be reviewed and acted upon in the 3rd quarterly budget report. They list as follows:

- a. \$10,500.00 - Register of Deeds
- b. \$6,000.00 - Rockingham County Jail (hiring 3 additional guards for the balance of 1976)
- c. \$12,500.00 - Maintenance Department
- d. \$39,000.00 - Workman's Compensation.

After much discussion, a motion was made by Re. Niebling, to transfer \$10,500.00 from the Underhill account to the Registry of Deeds for the purpose of an acoustical ceiling. This motion was seconded by Rep. Cunningham. There being no discussion, the Chairman called for a vote. The motion was so voted unanimously in the affirmative. After discussing the vote, it was suggested that this vote be subject to the approval of the Building Committee. Rep. Page then moved to amend the original motion to read "A sum of \$10,500.00 be transferred from the Underhill account to the Registry of Deeds to be used for a new acoustical ceiling, subject to the approval of the Building Committee." This motion was seconded by Rep. Bisbee and was voted unanimously in the affirmative. It was noted that at the close of the Executive Committee meeting, the secretary would notify each member of the Building Committee for a meeting notice for October 29, 1976.

It was so decided that each item would be reviewed and consideration of transfers for the particular line item would be done in sequence. Noting the County Jail line item, consideration for a transfer for \$6,000.00 for 3 additional guards was noted. After considering such, Rep. Read moved that \$6,000.00 be transferred from the Underhill account to the Rockingham County Jail for salaries for 3 additional guards for the House of Correction for the remainder of the 1976 year. This motion was seconded by Rep. Griffin. The vote was a unanimous vote in the affirmative and it was so declared by the Chairman.

A line item transfer for the Maintenance Department was noted. The Commissioners recommendations for such were noted as \$12,500.00 to be used for a new truck in the Maintenance Department. Commissioner Southwick so noted that the truck was a state bid, with a 2,500 pound gross vehicle weight, set up with state specifications. A price of \$9,000.00 was given. Two dump body prices were given at \$2,300.00 and \$2,600.00 and prices for re-vamping the plow, taken off the old truck. Commissioners Southwick estimated a price of \$12,200. for a total cost. Discussion followed. A motion was then made by Rep. Wilson to transfer \$12,500.00 from any surplus in the Rockingham County budget for the purpose of purchasing a new truck for the Rockingham Maintenance Department. This motion was seconded by Rep. Cunningham. There being no discussion, the Chairman called for a vote. The motion was so voted in the affirmative.

A suggestion was then made by Rep. Skinner relative to a motion to be made regarding a transfer of \$39,000.00 for workman's compensation. Discussion followed. Rep. Page then made a motion to transfer \$39,000.00 from any surplus in the Rockingham County budget for the use of such. This motion was seconded by Rep. Bisbee. A call for a vote on the motion was made by the Chairman. The motion was so voted unanimously in the affirmative.

Chairman Boucher then asked for a motion to accept the expenditures of the 3rd quarterly budget. Rep. Read made a motion to accept the expenditures of the 3rd quarterly budget. This motion was seconded by Rep. Skinner. There being no discussion, a call for a vote on the motion was unanimously accepted.

Several comments were made regarding the outstanding work that has been done at the Rockingham County Home.

There being no further business, the meeting was adjourned on a motion made by Rep. Griffin, seconded by Rep. Maynard and was so voted unanimously. The meeting was adjourned at 11:48AM

Respectfully submitted,

Annie Mae Schwaner, Clerk
Rockingham County Convention

DELEGATION MEETING

DECEMBER 1, 1976

STATE HOUSE, CONCORD, N.H.

The meeting was called to order by Chairman William P. Boucher for the purpose of electing officers for the coming year.

Elected were the following officers: Chairman Wilfred R. Cunningham; Vice Chairman, Helen F. Wilson; Clerk, Annie Mae Schwaner.

EXECUTIVE COMMITTEE

Rockingham County Home

Brentwood, N.H.

December 10, 1976

PURPOSE: To review 1977 Proposed Rockingham County Budget

The meeting was called to order at 10:12 A.M. by Chairman Wilfred Cunningham who after announcing the purpose of the meeting introduced the newly elected members of the Executive Committee. It was duly noted that the Vice Chairman Helen F. Wilson and Annie Mae Schwaner, Clerk would not be present due to prior commitments. With the absence of a Clerk, Rep. Boucher moved that Rep. Blanchette act as Clerk for the meeting. The acting clerk then called the roll to establish a quorum. Answering the call were the Hon. Norton, Skinner, Cummings, Cunningham, Randall, Erler, Griffin, Quimby, Pucci, Smith, Maynard, Boucher, Blanchette, Connors, Ganley, Gage.

OTHERS: Commissioners Southwick, Roy, Driscoll, Winston H. Lothrop, Treasurer; Madelyn Walker, Deputy Treasurer; Edward J. Howard, Register of Probate; Edith Holland, Register of Deeds; George Sampson, High Sheriff; Carleton Eldredge, County Attorney; Unwar Samaha, Clerk of Superior Court; Wilbur Ellsworth, Farm Manager; Karl Wuerker, Director of Public Works and the press.

Nominations were then opened for Executive Committee Chairman, Rep. Griffin made a motion to nominate Rep. Cummings for the position. Motion was seconded by Rep. Skinner. Nominations were then closed and Rep. Cunningham then called the vote on the motion. The motion to elect Rep. Cummings as Executive Committee Chairman was so voted unanimously in the affirmative.

Rep. Cunningham then gave the conduct of the meeting over to the Chairman of the Executive Committee.

Mr. Edward Howard, Register of Probate went before the Executive Committee and explained his budget. Several questions were raised relative to Manpower employees regarding retirement and the system involved for such persons. Mr. Howard noted the proper policy.

Mr. Carleton Eldredge, County Attorney appeared to answer questions on his budget. Mr. Eldredge made several suggestions regarding the medical referee budget, and noted the work load of the County Attorney's office, the staffing involved and several law interns that work out of his office at no cost to the county. He also noted Crime Commission funding.

Mrs. Holland met with the Committee and noted the estimated receipts of the Registry of Deeds, also noting clerical funding from Manpower and the Division of Vocational Education for 3 employees in her department, copy cost

increase from 50¢ to 75¢ per copy ~~and~~ \$1.00 to \$2.00 for plan prints.

Mr. Lothrop and noted to the Executive Committee proper procedure regarding monies in the treasury and stated the proper statement for a follow-up. He then stated the following: "That the County Treasurer appeared before the Executive Committee and testified to the fact that the monies in the treasury being insufficient to meet the expenses of the new year, that the Treasurer be authorized to borrow up to but not exceeding the amount to be raised by county tax for the year 1977." Rep. Cunningham made a motion that Mr. Lothrop did appear and testify such to the Executive Committee and that the record clearly states same. This motion was seconded by Rep. Erler and was voted unanimously.

Sheriff Sampson met with the Committee and noted he took over the position of jailer in 1971, and that the Commissioners control his salary. Rep. Griffin questioned the Sheriff's salary, whether it could appear in one department of the budget and one under the jail budget. Rep. Griffin spoke in behalf of a motion that would state that the Sheriff's salary appear on one budget. Questions were raised relative to the separate listings. Sheriff Sampson answered and noted various superintendents previous to 1971 and that the Executive Board in 1971 asked that the Sheriff assume that responsibility for \$8,400 and he accepted.

Rep. Griffin then made a motion that the Sheriff's salary appear on the Sheriff's budget, the entire salary and that the reference on the Jail and House of Correction to the salary of the Sheriff be deleted. This motion was seconded by Rep. Boucher. Discussion followed regarding the above matter. Rep. Griffin then added for the record that she wished to extend her footnote to show the expenses of the salary of the jailer \$8,400 appear on the Sheriff's budget. Rep. Cunningham made a motion to limit debate, motion seconded. The acting clerk read the motion: Rep. Griffin moved that the Sheriff's entire salary be reported on the Sheriff's budget and that the salary be deleted from the jail budget. Rep. Griffin suggested a motion be extended to state that the jail budget be footnoted to indicate that the salary is included in the Sheriff's budget. It was a unanimous vote in the affirmative.

Meeting recessed at 12:50 P.M. for lunch.

The meeting commenced at 1:49 P.M. and the Commissioner's budget was then reviewed. Questions regarding travel and mileage were discussed. It was duly noted to the Executive Committee that the newly elected Commissioners had met with the Commissioners in office and approved the 1977 budget.

Several questions were then asked of Mr. Unwar Samaha, Clerk of Superior Court and Mr. Wilbur Ellsworth, Farm Manager.

Other topics reviewed were Board and Care of Children, Direct Relief, Int-on Temporary Loan, Payment on Bonds and Notes, Insurance, Delegation Expense, Printing County Report, Medical Referee, Crime Commission, Legal Fees and Retirement, and Maintenance.

The Executive Board then reviewed estimated income and amount necessary to be raised by county tax.

Meeting adjourned 3:30 P.M.

Respectfully submitted, Annie Mae Schwaner, Clerk

Public Hearing
Executive Board
Rockingham County Home
Brentwood, New Hampshire
December 18, 1976

PURPOSE: To accept opinions by the public on the proposed county budget for 1977.

MEMBERS PRESENT: Cunningham, Wilson, Schwaner, Connors, Griffin, Maynard, Norton, Cummings, Blanchette, Erler, Gage, Boucher, Ganley, Pucci, Quimby, Skinner, Smith

OTHERS: Commissioners: Southwick; Roy, Driscoll; Commissioners elect Thomas M. Prentiss; Ernest P. Barka; Treasurer Winston H. Lothrop; Rockingham County Home Administrator Harold Horrocks; Rockingham County Business Manager, Gladys Sanborn; Director of Public Works, Karl Wuerker and High Sheriff George Samspon. The Press.

Delegation Chairman Cunningham called the meeting to order at 9:30 A.M. and requested the roll call after which he turned the meeting over to the Executive Committee Chairman Cummings.

Each item in the budget was presented by Ch. Cummings to those present and opinions sought. Register of Deeds Edith E. Holland spoke of the need in her department for more funding because of the increased volume of business in real estate, extra help, more supplies, and bringing area records up-to-date.

Sheriff Samspon stated the jail costs were up because of more admissions, the need for three more correctional officers with food and maintenance costs soaring.

Rep. Niebling voiced objections to the present method of awarding pay raises. He pointed out that if there is a 14% increase built in that the cost of living was not up 14% in one year. He stated that he wanted to see a rational plan.

Rep. Benton commented that he was not convinced that the increase in the budget for the medical referee was justified but that his committee would look further into the matter.

Rep. Griffin asked that the Title Crime Commission be changed to Matching Funds.

Concerning the Rockingham Conservation District, Rep. Griffin raised the question if the county is developing another department of government.

Rep. Gould requested a definite set-up whereby in the budget the costs to each department of County Government would clearly show.

Chairman Cunningham stated that he had appointed a new Salary Sub-Committee to work on the problem. Mr. Donald Chick, Exeter Town Manager agreed that the problem has to be faced. Commissioner Elect Prentiss said that he felt that the time has come when we really have to do something. A co-ordinated salary plan in his opinion, would improve efficiency since the County has an over eight million dollar business with four hundred employees.

Under specials those speaking for more aid were Joyce Hanrahan, Judith Stokes, Mary Copithorne, Kathy Mandeville, Charlott Suddith, Elizabeth Ballard, John McDonald, Susan Hordman, Beverly Raoul, Donna Nichols, Mr. Henry Saltonstall, Mr. John York.

Rep. Griffin requested a list of all employees and those funded by Manpower. She also asked that the record show that no one appeared from the public on an over eight million dollar budget.

Respectfully submitted,

Annie Mae Schwaner, Clerk
Rockingham County Convention

Executive Committee
Rockingham County Home
Brentwood, New Hampshire
December 20, 1976

PURPOSE: To make recommendations on the 1977 budget to the full County Delegation.

MEMBERS PRESENT: Representatives: Cunningham, Wilson, Schwaner, Connors, Griffin, Maynard, Norton, Cummings, Blanchette, Erler, Ganley, Boucher, Pucci, Quimby, Skinner, Smith.

GUESTS: County Commissioners, Commissioner elect Thomas Prentiss, the press.

Chairman Cunningham called the meeting to order at 9:00 A.M. Executive Board Chairman Cummings asked for the roll call to establish a quorum, then opened the meeting for motions on the proposed 1977 budget.

Rep. Norton moved that the budget on Revenue Sharing be taken up first. The motion was seconded by Rep. Cunningham. Rep. Norton stated that he felt that it was premature to hold taxpayers money in a contingency fund since it was taking tax dollars away from needy people. He wanted the money to be used to reduce the tax rate.

Commissioner elect Prentiss spoke in opposition, pointing out that in the building of a jail, the County would get advantage of interest to defray building costs. He noted that cost otherwise, could saddle taxpayers with a two million dollar tax bill.

Commissioner Driscoll stated that initial costs would be between thirty and forty thousand dollars and that nothing would start during 1977. He stated there should be some intelligent thinking before building. The Commissioners felt that would be mortgaged. Revenue Sharing he pointed out would save a million plus.

Rep. Norton asked for a roll call on having Revenue Sharing specials be considered as the first order of business. Voting nay were Rep. Cunningham, Wilson, Schwaner, Connors, Griffin, Maynard, Cummings, Blanchette, Erler, Ganley, Boucher, Pucci, Quimby, Skinner, Smith. Voting yea was Rep. Norton. The motion lost.

Item #1 - Commissioners Department - \$86,240.95 A motion was made by Rep. Wilson to adopt the sum of \$86,240.95 for the Commissioners Department budget. This motion was seconded by Rep. Norton. The motion was voted in the affirmative.

Item #2 - Treasurer's Department - \$5,115.00 A motion was made by Rep. Boucher to accept the sum of \$5,115.00 for the Treasurer's Department budget. This motion was seconded by Rep. Blanchette and was so adopted.

Item #3 - County Attorney's Expenses - \$63,132.47 Rep. Griffin moved that no action be taken on the County Attorney's budget, and that the sub-committee for the County Attorney report on such. Rep. Boucher was critical of the Attorney General for not answering his requests.

Item #4 - Auditors - \$6,500.00 A request was made by Rep. Boucher requesting quarterly audits be done prior to Executive Board meetings. Rep. Griffin then moved to accept the sum of \$6,500.00 for auditors. This motion was seconded by Rep. Connors and was voted in the affirmative.

Item #5 - Register of Deeds - \$236,803.84 Rep. Erler moved the adoption of the Register of Deeds budget in the sum of \$236,803.84. Rep. Norton seconded the motion. The motion was accepted. This sum was reduced from \$240,472.94, asked for because it included step increases.

Item #6 - Register of Probate Expenses - \$52,095.29 A motion was made by Rep. Skinner to accept the sum of \$52,095.29 for the Register of Probate budget. This motion was seconded by Rep. Ganley and was so voted in the affirmative.

Item #7 - Probate Court - \$2,750.00 A motion was made by Rep. Wilson to adopt the budget of the Probate Court. Rep. Blanchette seconded the motion. The motion was adopted. Voting nay were: Reps: Griffin, Cummings, Maynard, Skinner, Schwaner.

Item #9 - Superior Court - \$450,000.00 Rep. Griffin moved to adopt the Superior Court budget. This motion was seconded by Rep. Connors. The motion was adopted. Voting nay was Rep. Quimby.

Item #10 - Sheriff's Department - (sum amended) \$414,482.57 Rep. Griffin made a motion to adopt the Sheriff's Department budget. Rep. Cunningham seconded the motion. The motion was accepted as adopted.

Item #11 - Jail - \$318,077.68 Rep. Griffin moved to accept the Jail budget of \$318,007.68. Rep. Quimby seconded the motion. The motion was accepted as adopted.

Item #12 - County Home - \$3,826,874.89 Rep. Wilson moved to accept the sum of \$3,862,874.89 for the County Home budget. Rep. Quimby seconded the motion, and it was so adopted.

Item #13 - Old Age Assistance - \$125,000.00 Rep. Skinner moved to accept the figure of \$125,000.00 for Old Age Assistance. Rep. Ganley seconded the motion and it was so voted in the affirmative.

Item #14 - Board and Care of Children - \$110,000.00 Rep. Skinner moved to accept the figure of \$110,000.00 for Board and Care of Children. Rep. Wilson seconded the motion. The motion was adopted.

Item #15 - Direct Relief - \$77,000.00 Rep. Wilson moved the sum of \$77,000.00 for Direct Relief. This motion was seconded by Rep. Skinner and was voted in the affirmative.

Item #16 - Interest on Temporary Loan - \$116,750.00 #17 - Interest on Bonds and Notes - \$105,836.80 #18 - Payment on Bonds and Notes - \$223,000.00 A motion was made by Rep. Smith to accept Items #16, #17 & #18. Rep. Wilson seconded the motion. The motion was carried.

Item #19 - Co-operative Extension Service - \$119,059.62 Rep. Griffin moved to accept the Co-operative Extension budget of \$119,059.62. Rep. Skinner seconded the motion and it was so adopted.

Item #20 - Delegation Expense - \$12,000.00 Rep. Wilson moved the sum of \$12,000.00 for Delegation Expense. Rep. Skinner seconded the motion. The motion was carried.

Item #21 - Printing County Report - \$800.00 Rep. Erler moved the sum of \$800.00 for printing county reports. Rep. Wilson seconded the motion. The motion was carried.

Item #22 - Insurance - \$20,000.00 Rep. Cunningham moved to accept the sum of \$20,000.00 for insurance. Rep. Wilson seconded the motion. The motion was voted in the affirmative.

tem #23 - Medical Referee - \$20,000.00 Rep. Cunningham moved the sum of \$20,000. for Medical Referee. Rep. Wilson seconded the motion. The motion was carried.

Item #24 - Farm - \$83,671.80 Rep. Cunningham moved the adoption of \$83,671.80 for the Farm. Rep. Erler seconded the motion. The motion was adopted.

Item #25 - Crime Commission - \$6,000.00 Rep. Griffin moved to change the title of "Crime Commission" to "Crime Commission Matching Funds". Rep. Erler seconded the motion. The motion was accepted. Rep. Cunningham then moved to accept the figure of \$6,000.00 for Crime Commission Matching Funds. Rep. Pucci seconded the motion. The motion was accepted. Rep. Quimby moved to amend the motion to have the Commissioners inform the Executive Committee on how they expect to spend the above sum in 1977. The motion lost.

Item #26 - Legal Fees - \$4,000.00 Rep. Connors moved the sum of \$4,000.00 for Legal Fees. Rep. Wilson seconded the motion. The motion was adopted.

Item #27 - Retirement - \$16,000.00 Rep. Wilson moved the sum of \$16,000.00 for Retirement. Rep. Cunningham seconded the motion. The motion was accepted.

SPECIALS:

5 cruisers - \$16,000.00 Rep. Cunningham moved to accept the sum of \$16,000.00 for 5 cruisers. Rep. Wilson seconded the motion. The motion was adopted.

Rep. Blanchette moved that there be no recommendations on the following specials pending report of Special Budget Request Committee: Day Care, Family Planning, Child and Family Services, Homemaker Services, Conservation District, Bicentennial Committee, Human Services, Rockingham County Community Action Program, Derry Visiting Nurse, Fire Training, Portsmouth Rehabilitation, William Moore Center, Kimi Nichols Center. Rep. Wilson seconded the motion. The motion was adopted.

Rep. Boucher reported that the Salary Sub-Committee voted in favor of a salary increase of .20¢ an hour across the board exclusive of the fourteen deputies who have an incentive built into their salary scale. Rep. Cunningham moved to accept the Salary Sub-Committee's report of .20¢ an hour across the board exclusive of the fourteen deputies. Rep. Erler seconded the motion. The motion was accepted. Rep. Boucher moved that the \$50,000.00 - contingency fund - be earmarked to be spent only with the concurrence of the Salary Sub-Committee and the Executive Committee. Rep. Wilson seconded the motion. The motion was adopted.

Rep. Wilson moved that the Commissioner's secretary be present for all county meetings and that she be paid time and a half for Saturday service out of County Delegation budget. Rep. Connors seconded the motion. The motion was accepted with Rep. Griffin voting nay.

The next Executive Board meeting was then set for January 15th, 1977 at 9:00 A.M. with the full Delegation meeting at 10:00 A.M.

Rep. Erler moved the adoption of \$337,150.00 for the Capital Reserve Fund. This motion was seconded by Rep. Boucher. The motion was voted in the affirmative. Rep. Norton voted nay.

Rep. Cunningham moved the sum of \$39,700.00 for Maintenance (Revenue Sharing). Rep. Erler seconded the motion. The motion was carried.

Rep. Erler moved the sum of \$12,650.00 for Farm Maintenance. Rep. Boucher seconded the motion. The motion was adopted.

Rep. Wilson moved the sum of \$5,000.00 for Farm Equipment. Rep. Boucher seconded the motion. The motion was carried. Rep. Norton voted nay.

Rep. Cunningham moved the adoption of \$4,553,840.31 for Estimated Income. Rep. Connors seconded the motion. The motion was accepted.

RECOMMENDATIONS FOR REVENUE SHARING

Register of Deeds - \$60,000.00 Rep. Erler moved to accept the figure of \$60,000.00 for the Register of Deeds. Rep. Pucci seconded the motion. The motion was carried.

Sheriff's Department - 3 cruisers - \$16,000.00 - adopted.

County Home - \$26,500.00 Rep. Erler moved the sum of \$26,500.00 for the County Home revenue sharing. Rep. Smith seconded the motion. The motion was adopted.

Clerk of Courts (carpeting) - \$10,000.00 Rep. Wilson moved, Rep. Boucher seconded, to adopt the sum of \$10,000.-0 for carpeting for the Superior Court, to be bought at the discretion of the Commissioners from revenue sharing. The motion was adopted. Rep. Erler voted nay.

County Attorney - \$2,000.00 Rep. Erler moved the sum of \$2,000.00 for the County Attorney (furniture) from revenue sharing. Rep. Wilson seconded the motion. The motion was accepted.

Maintenance - \$8,350.00 (Pick-up truck/plow) Rep. Erler moved to accept the figure of \$8,350.00 to be used by the Maintenance Department for the purchase of a pick-up truck/plow from revenue sharing funds. Rep. Cunningham seconded the motion. The motion was adopted.

TOTALS

Sheriff's Department - \$200,000.00 Rep. Erler moved the adoption of \$200,000.00 for the Sheriff's Department. Rep. Schwaner seconded the motion. The motion was carried.

County Jail - \$137,150.00 Rep. Erler moved the adoption of \$137,150.00 for the County Jail. Rep. Cunningham seconded the motion. The motion was adopted.

GRAND TOTAL \$460,000.00 Rep. Cunningham moved the adoption of the grand total of \$460,000.00. Rep. Erler seconded the motion. The motion was carried.

Rep. Griffin requested if there were any other human needs groups, that the policy of the board be that they will not be recognized.

Delegation Chairman Cunningham paid tribute to outgoing Commissioners Southwick and Roy and wished them luck. Commissioner Driscoll expressed his thanks for their help and stated it was a privilege to have served with them.

Rep. Boucher asked for a 4 column presentation of budget figures for the delegation meeting on January 15, 1977. There being no further business, the meeting was adjourned at 2:30 P.M.

Respectfully submitted,
Annie Mae Schwaner, Clerk
Rockingham County Delegation

ANNUAL REPORT OF THE
BOARD OF ROCKINGHAM COUNTY COMMISSIONERS

In conformity with the New Hampshire Revised Statutes Annotated, the Commissioners herewith submit their report for 1976.

Again the Commissioners are pleased to report that accomplishment effected during the year reflect creditably on the County.

The Fire Protection System for the County Home has been completed. To be done to assist staff handle the hoses within the buildings, pressure reducing valves are to be installed. The gas fired incinerator also has been installed and is operational.

The cost related reimbursement received under Federal Legislation for patients at the Home is now at \$25.98 per patient day. Our cost analysis show a figure of \$26.60 per patient day. It is expected that the rate of reimbursement to the County will increase in 1977.

The study of the Rockingham County Justice and Administration Building has been completed and will be under review by the Commissioners and a special Committee of the Convention. Included in the considerations will be, what is to be done regarding the Jail and House of Correction.

Currently because of a U.S. District Court ruling the House of Correction prisoners are held in a refurbished area of the Carlysle Building in Brentwood.

Because of Federal Regulations concerning Intermediate Care Facilities (Nursing Homes) the Commissioners were required to re-model the Underhill Building of the County Home. This has been accomplished but it has meant a reduction in the number of beds in the building by 19. The County Home is now licensed for 286 beds.

We are grateful for the cooperation of our other elected officials, and dedicated employees in their continued efforts to keep our County in the forefront as an exemplary County. Toward that end efforts were initiated to effect revised County Employee Rules, a wage and employee classification system including a merit system.

We are appreciative of the efforts of the Executive Board, the sub-committees, and of the other members of the County Convention to keep our County in a leadership position.

We, too, are appreciative of the interest and cooperation of the Citizenry of our County.

Respectfully submitted,

ROCKINGHAM COUNTY COMMISSIONERS
Ralph E. Southwick, Chairman
John C. Driscoll, Clerk
Vesta M. Roy, Vice Chairman

R E P O R T
OF AN EXAMINATION AND AUDIT
OF THE ACCOUNTS
OF
ROCKINGHAM COUNTY
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1976
MADE BY
WILSON P. DENNETT, PUBLIC ACCOUNTANT
HAMPTON, NEW HAMPSHIRE 03842

WILSON P. DENNETT
Public Accountant
86 High Street
Hampton, New Hampshire 03842

February 2, 1977

SUMMARY OF FINDINGS AND RECOMMENDATIONS

Board of County Commissioners
Rockingham County
Exeter, New Hampshire 03833

Gentlemen:

We have examined the books and records of Rockingham County for the fiscal year ended December 31, 1976, and have prepared the attached Exhibits in conformity with the recommended format prescribed by the Municipal Services Division of the State of New Hampshire.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the Board of County Commissioners, County Treasurer, Clerk of Superior Court, Register of Deeds, Sheriff and Administrator of the County Home.

FINANCIAL INFORMATION

General Fund:

Comparative Balance Sheets - As of December 31, 1975 and December 31, 1976:
(Exhibit A-1)

Comparative Balance Sheets as of December 31, 1975 and December 31, 1976 are presented in Exhibit A-1. As indicated therein, the current surplus of the County increased from \$599,316 to \$801,710 during the fiscal year ended December 31, 1976.

Analysis of Change in Current Financial Condition: (Exhibit A-2)

An analysis of change in current financial condition of the County during the fiscal year is made in Exhibit A-2, with the factors which caused the change indicated therein. These were as follows:

Increase in Current Surplus:

Net Budget Surplus (Exhibit A-4)	\$422,986
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Decrease in Current Surplus:

Surplus Used To Reduce County Tax	<u>220,592</u>
<u>Net Increase in Current Surplus</u>	<u>\$202,394</u>

Comparative Statements of Appropriations and Expenditures - Estimated and Actual Revenues: (Exhibit A-3 and A-4)

Comparative statements of general fund appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1976 are presented in Exhibits A-3 and A-4. As indicated by the Budget Summary (Exhibit A-4) a revenue surplus of \$529,980, less a net overdrafts of appropriations of \$106,994, resulted in a net budget surplus of \$422,986.

Long-Term Indebtedness:Comparative Balance Sheets - December 31, 1975 and December 31, 1976:
(Exhibit A-5)

Comparative Balance Sheets which disclose the outstanding bonded indebtedness of the County as of December 31, 1975 and December 31, 1976 are contained in Exhibit A-5. During the fiscal year, the bonded debt decreased by \$373,000 from \$2,692,000 to \$2,319,000.

Statement of Debt Service Requirements: (Exhibit A-6)

A statement of debt service requirements, showing annual maturities of principal and interest is presented in Exhibit A-6.

Capital Projects Fund:Comparative Balance Sheets - December 31, 1975 and December 31, 1976:
(Exhibit A-7)

Comparative Balance Sheets of the Capital Projects Fund as of December 31, 1975 and December 31, 1976 are presented in Exhibit A-7. As indicated therein, there was an unexpended balance of appropriations of \$38,906 remaining at December 31, 1976.

TREASURERGeneral Fund:Classified Statement of Receipts and Expenditures: (Exhibit B-1)

A summary statement of general fund receipts and expenditures for the fiscal year ended December 31, 1976 made up in accordance with the uniform classification of accounts is included in Exhibit B-1.

Capital Projects Fund:County Home Addition:Statement of Treasurer's Account: (Exhibits B-2, B-3)

A statement showing the receipts and expenditures on account of the County Home fire protection program for the period January 1, 1976 through December 31, 1976 is shown in Exhibit B-2.

A statement showing the receipts and expenditures of the County Home Addition Fund for the fiscal year ended December 31, 1976 is included in Exhibit B-3.

Cash With Fiscal Agent:Statement of Treasurer's Account: (Exhibit B-4)

A statement showing amounts paid to fiscal agent and payments made by fiscal agent is shown in Exhibit B-4.

Revenue Sharing Funds:Statement of Revenues, Expenditures, Encumbrances and Fund Balance:
(Exhibit B-5)

A statement showing Revenue Sharing revenue, expenditures and encumbrances together with the Fund Balance as of December 31, 1976 is shown in Exhibit B-5.

Statement of Treasurer's Account: (Exhibit B-6)

A statement showing the receipts and actual expenditures for the fiscal year ending December 31, 1976 as well as the Treasurer's balance on that date is included in Exhibit B-6.

ACCOUNTS OF COMMISSIONERS AND TREASURER

An examination was made of a sufficient number of orders issued by the Commissioners, as well as supporting invoices and payrolls, to satisfy the requirements of accepted standards of audit procedure. The classification of expenditures was noted.

COUNTY HOME

The accounts and records of the Administrator of the County Home were examined. Receipts were checked by source through the ledger cards. All receipts, as recorded on the ledger cards, were properly accounted for by the Administrator through deposits in the bank to the credit of the County Treasurer's account.

A classified statement of receipts and expenditures of the County Institutions for the fiscal year ended December 31, 1976 is presented in Exhibit C.

CLERK OF SUPERIOR COURT

The financial accounts and records of the Clerk of Superior Court were examined. Court receipts were checked by source, insofar as possible. Court orders issued by the Clerk were supported by invoices, vouchers and payrolls bearing the approval of a Superior Court Justice.

REGISTER OF DEEDS

The financial accounts and records of the Register of Deeds were examined. Receipts were checked by source through the duplicate cash register tapes and compared with remittances to the County Treasurer. All receipts were properly accounted for.

GENERAL COMMENTSBasis of Accounting:

The books of the County are kept on the modified accrual basis of accounting.

Long-Term Indebtedness:

The Bond and Coupon Register is not maintained in accordance with R.S.A. 33:12, inasmuch as matured interest coupons cancelled by the fiscal agent are not posted to the register. Consequently, we were unable to reconcile the amount of funds in the hands of the fiscal agent with the register.

Clerk of Superior Court:

The audit and examination of the escrow accounts in the custody of the Clerk revealed that the total amount of the several custodial accounts per the Clerk's records was \$305,318, whereas the outstanding escrow passbooks as of November 30, 1976 totaled \$434,181, resulting in a difference of \$128,863. Our inquiries revealed that several escrow deposits received were not recorded in the Clerk's records.

We found that unrecorded escrow deposits amounted to \$28,926 in 1970, \$66,762 in 1973, \$8,425 in 1974, \$7,845 in 1975 and \$16,905 in 1976 thru November 30. A copy of these adjustments was furnished to the Clerk for entry in the Court records. This was done in December 1976 and the correct amount of escrow accounts in the custody of the Clerk at December 31, 1976 was \$428,738. It is recommended that this account be reconciled on a monthly basis in the future, in order that it reflect the correct balance at all times.

County Officers' Surety Bonds:

The County Officers' Surety Bonds are filed in various offices of the County. Some bonds did not bear the approval required by R.S.A. 27:3 which states:

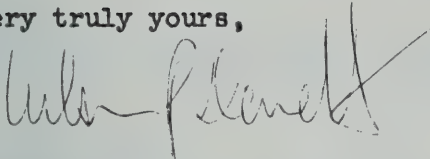
"Approval. The bonds of the sheriffs shall be approved by the presiding justice of the superior court for the county, and those of the other officers by the county commissioners; and all bonds shall be deposited in the office of the clerk of court for the county."

Conclusion:

In accordance with the provisions of Chapter 71:27A, of the Revised Statutes Annotated, the Auditors' summary of findings and recommendations (letter of transmittal) must be published in the next annual report of the County. This letter, therefore, must be published in its entirety, but publication of the Exhibits included in this report is optional at the discretion of the County Commissioners.

We want to extend appreciation and thanks to the officials of Rockingham County and their office staff for their assistance during the course of the audit.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Wilson P. Dennett", with a long, sweeping horizontal stroke extending to the right.

Wilson P. Dennett, Auditor
Joyce Wildes, Accountant

WILSON P. DENNETT
Public Accountant
86 High Street
Hampton, New Hampshire 03842

February 2, 1977

ROCKINGHAM COUNTY

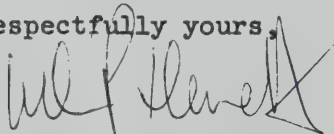
Certificate of Audit

This is to certify that we have examined and audited the accounts and records of Rockingham County for the fiscal year ended December 31, 1976.

Our examination was made in accordance with generally accepted auditing standards and accordingly, included such tests of the accounting records and such other auditing procedures as were considered necessary in the circumstances.

In our opinion, the accompanying balance sheets and statements of sources of revenues and expenditures present fairly the financial position of Rockingham County at December 31, 1976 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applicable to governmental entities, applied on a basis consistent with that of the preceding year.

Respectfully yours,



Wilson P. Dennett

EXHIBIT A-1
ROCKINGHAM COUNTY
Comparative Balance Sheets
As of December 31, 1975 and December 31, 1976

<u>ASSETS</u>	<u>December 31, 1975</u>	<u>December 31, 1976</u>
<u>Cash:</u>		
<u>Cash in Bank:</u>		
General Fund	\$309,465	\$450,165
Revenue Sharing Fund	102,720	102,523
Cash With Fiscal Agent	4,044	2,878
 <u>Change Fund:</u>		
Register of Deeds	<u>150</u>	<u>150</u>
	\$416,379	\$555,716
 <u>Trust Funds (Contra)</u>	 23,112	 25,113
 <u>Accounts Due To County:</u>		
Accounts Receivable - County Home	\$363,574	\$438,095
Due From Capital Projects Fund	<u>15,000</u>	<u>15,000</u>
	378,574	453,095
	 _____	 _____
	\$818,065	\$1,033,924
	=====	=====

<u>LIABILITIES & CURRENT SURPLUS</u>	<u>December 31, 1975</u>	<u>December 31, 1976</u>
<u>Reserve For Encumbrances</u>	\$88,873	\$ 101,700
<u>Revenue Sharing Funds:</u>		
Encumbered	\$28,058	\$31,089
Unappropriated	<u>74,662</u>	<u>71,434</u>
	102,720	102,523
<u>Matured Interest Payable</u>	4,044	2,878
<u>Trust Funds (Contra)</u>	23,112	25,113
 Total Liabilities	 \$218,749	 \$ 232,214
Current Surplus	599,316	801,710
 Total Liabilities & Current Surplus	 \$818,065	 \$1,033,924

EXHIBIT A-2
ROCKINGHAM COUNTY
General Fund
Analysis of Change in Current Financial Condition
Fiscal Year Ended December 31, 1976

Current Surplus - December 31, 1976	\$801,710	
Current Surplus - December 31, 1975	<u>599,316</u>	
Increase in Current Surplus		\$202,394
		<u><u> </u></u>

Analysis of Change

Increase in Current Surplus:

Net Budget Surplus (Exhibit A-4)	\$422,986
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Decrease in Current Surplus:

Surplus Used To Reduce County Tax	<u>220,592</u>
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Net Increase		\$202,394
		<u><u> </u></u>

EXHIBIT A-3
ROCKINGHAM COUNTY
General Fund
Comparative Statement of Appropriations and Expenditures
Fiscal Year Ended December 31, 1976

	Appropriations Forwarded From 1975	Appropriations 1976
<u>General Government:</u>		
<u>Salaries:</u>		
Commissioners	\$	\$ 21,750
Treasurer, Deputy and Expenses		4,429
Attorney, Assistant Attorney		30,500
Sheriff		12,600
Register of Deeds		19,000
Judge of Probate		2,000
Medical Referee		10,000
<u>Expenses:</u>		
Commissioners		64,681
Attorney		21,449
Register of Deeds	39,619	171,520
Register of Probate		53,522
Auditor		5,000
Medical Referee		6,000
<u>Maintenance Of All County Buildings</u>	7,584	530,729
<u>Superior Court:</u>		
Jury Payrolls		70,000
"State vs." Payrolls		20,000
Referees and Masters		30,000
Stenographers		85,000
Clerk of Superior Court		190,000
Sheriff and Deputies		356,799
<u>Public Welfare:</u>		
Old Age Assistance		436,000
Board and Care of Children		110,000
Direct Relief		75,678
<u>County Nursing Home</u>	52,289	3,287,733
<u>County Farm</u>		76,199
<u>Jail</u>	2,667	245,720
<u>Cooperative Extention Service</u>		98,083

Receipts and Reimbursements	Total Amount Available	Expenditures 1976	- - - Balances - - - Unexpended	Overdraft	Appropriations Forwarded To 1977
\$	\$ 21,750	\$ 21,750	\$	\$	\$
	4,429	4,492		63	
	30,500	30,500			
	12,600	12,600			
	19,000	19,000			
	2,000	1,179	821		
	10,000	10,372		372	
14	64,695	81,181		16,486	
11	21,460	24,958		3,498	
	211,139	204,599		12,375	18,915
	53,522	56,834		3,312	
	5,000	5,000			
	6,000	6,159		159	
106	538,419	582,574		48,626	4,471
	70,000	114,393		44,393	
	20,000	34,791		14,791	
	30,000	41,667		11,667	
	85,000	94,423		9,423	
	190,000	206,681		16,681	
	356,799	373,773		16,974	
	436,000	456,958		20,958	
	110,000	93,342	16,658		
	75,678	74,201	1,477		
	3,340,022	3,209,752	101,768		28,502
	76,199	72,080	4,119		
	248,387	262,345	7	13,965	
	98,083	98,243		160	

EXHIBIT A-3 (Continued)
ROCKINGHAM COUNTY
General Fund
Comparative Statement of Appropriations and Expenditures
Fiscal Year Ended December 31, 1976

	Appropriations Forwarded From 1975	Appropriations 1976
	<hr/>	<hr/>
<u>Indebtedness:</u>		
<u>Interest on Debt:</u>		
On Tax Anticipation Notes	\$	\$ 97,180
On Bonded Debt		115,473
On Note - County Home		3,359
<u>Principal of Debt:</u>		
Payments on Bonded Debt		223,000
Payments on Note - County Home		150,000
<u>Other Payments:</u>		
Crime Commission		4,000
Cruisers		23,000
Delegation Expense		12,000
Printing County Report		1,200
Insurance		27,000
Resurface North Road & Parking		3,500
Install Exhaust Hood		725
Repair Boiler Chimney Section		7,000
Part Floor Repair		10,000
Extend Steam Line		10,000
Rebuild Wing to Piggery		4,500
Trade Hay Bailer		5,000
Rockingham Conservation District		3,000
Fire Training		1,500
Bicentennial		4,250
Salary Adjustments		1,268
Human Services		84,000
Human Service Council		6,000
Patients' Van		20,000
Legal Fees		4,000
Retirement		--
Workmen's Compensation		27,020
<u>Capital Improvements:</u>		
Renovation Underhill	10,250	144,000
Carlisle Building	4,522	
	<hr/>	
	\$ 116,931	\$ 7,026,367
	<hr/>	

Receipts and Reimbursements	Total Amount Available	Expenditures 1976	- - - Balances - - - Unexpended	Overdraft	Appropriations Forwarded To 1977
\$ 1,100	\$ 97,180	\$ 87,782	\$ 9,398	\$	\$
	116,573	116,573			
	3,359	3,360		1	
	223,000	223,000			
	150,000	150,000			
	4,000	4,000			
	23,000	22,998	2		
	12,000	9,623	2,377		
	1,200	604	596		
	27,000	27,000			
	3,500	3,316	184		
	725				725
	7,000	7,000			
	10,000	1,300			8,700
	10,000	403			9,597
	4,500	4,503		3	
	5,000	2,496	2,504		
	3,000	3,000			
	1,500	1,500			
	4,250	2,753	1,497		
	1,268	-	1,268		
7,972	91,972	87,972			4,000
	6,000	6,000			
	20,000				20,000
570	4,570	1,475			3,095
		15,935		15,935	
	27,020	27,020			
	154,250	119,466			34,784
	4,522	4,350	172		
\$ 9,773	\$7,153,071	\$ 7,127,276	\$ 142,848	\$249,842	\$ 132,789

EXHIBIT A-4
ROCKINGHAM COUNTY
General Fund
Comparative Statement of Estimated and Actual Revenues
and Budget Summary
Fiscal Year Ended December 31, 1976

SOURCE	Revenues		Excess	Deficit
	Estimated	Actual		
Surplus Used To Reduce County Tax	\$ 220,592	\$ 220,592	\$	\$
1976 County Tax Assessments	2,963,984	2,963,984		
Income From County Home	2,515,672	2,795,953	280,281	
Register of Deeds Fees	169,952	249,155	79,203	
Rent-Probation Department & Crime Commission	6,000	6,150	150	
Sheriff's Department	153,372	149,074		4,298
Jail	8,136	8,910	774	
Interest on Deposits	50,000	51,530	1,530	
Revenue Sharing Funds	360,000	356,065		3,935
Fines & Forfeits - Superior Court	85,000	136,350	51,350	
Bicentennial Committee	2,250	3,312	1,062	
Assistant County Attorney	11,557	10,701		856
Register of Probate	3,271	6,780	3,509	
Commissioners' Expenses	4,310	24,436	20,126	
Maintenance Of All County Buildings	396,910	503,906	106,996	
County Farm	65,000	56,051		8,949
Public Assistance	9,000	7,535		1,465
Water Pollution (State of N. H.)	1,361	1,361		
Blue Cross and Blue Shield	--	1,477	1,477	
Auction	--	1,390	1,390	
Sale of Camera		1,045	1,045	
Extension Service		590	590	
	\$7,026,367	\$7,556,347	\$549,483	\$19,503

Budget Summary

Actual Revenues	\$7,556,347	
Estimated Revenues	<u>7,026,367</u>	
Revenue Surplus		\$529,980
Unexpended Balances of Appropriations	\$ 142,848	
Overdrafts of Appropriations	<u>249,842</u>	
Net Overdrafts of Appropriations		<u>106,994</u>
Net Budget Surplus		\$422,986

Note: (Continued on subsequent page)

EXHIBIT A-4 (Continued)
ROCKINGHAM COUNTY
General Fund
Comparative Statement of Estimated and Actual Revenues
and Budget Summary
Fiscal Year Ended December 31, 1976

Note: Revenue Sharing Funds - Estimated revenues is per the Appropriation Budget. The actual revenues stated represent actual Revenue Sharing Funds expended or encumbered during the fiscal year 1976, less unexpended 1973 and 1974 appropriations returned to the fund balance in 1976.

Exhibit B-5 Expended or Encumbered 1976		\$357,681
Less: Unexpended 1973		
Appropriation	\$	7
Less: Unexpended 1974		
Appropriations		<u>1,609</u>
		<u>1,616</u>
		<u>\$356,065</u>

EXHIBIT A-5
ROCKINGHAM COUNTY
Long-Term Indebtedness
Comparative Balance Sheets
As of December 31, 1975 and December 31, 1976

<u>ASSETS</u>	<u>December 31, 1975</u>	<u>December 31, 1976</u>
Amount To Be Provided For Retirement of Long-Term Debt	\$2,692,000	\$2,319,000
	<hr/>	<hr/>
 <u>LIABILITIES</u>		
<u>Bonds Outstanding:</u>		
Hospital Bonds 3% - 1957	\$ 40,000	\$ 20,000
Hospital Bonds 3.5% - 1957	20,000	10,000
County Building Bonds 3% - 1964	450,000	400,000
Hospital Bonds 4 7/8% - 1972	1,275,000	1,200,000
Hospital Bonds 5.5% - 1973	645,000	605,000
	<hr/>	<hr/>
	\$2,430,000	\$2,235,000
 <u>Notes Outstanding:</u>		
Sewerage - Hospital	\$ 112,000	\$ 84,000
County Home - Fire Prevention	150,000	
	<hr/>	<hr/>
TOTAL LIABILITIES	\$2,692,000	\$2,319,000
	<hr/>	<hr/>

EXHIBIT A-6
 ROCKINGHAM COUNTY
 Long-Term Indebtedness
 Statement of Debt Service Requirements
 As of December 31, 1976

	Hospital Bonds
	<u>3%</u>
Amount of Original Issue	\$400,000
Date of Original Issue	March 1, 1957
Principal Payable Date	March 1st
Interest Payable Dates	September 1 & March 1
Payable At	First National Bank of Boston

Maturities - Fiscal Year Ending:

December 31, 1977
 December 31, 1978
 December 31, 1979
 December 31, 1980
 December 31, 1981
 December 31, 1982
 December 31, 1983
 December 31, 1984
 December 31, 1985
 December 31, 1986
 December 31, 1987
 December 31, 1988
 December 31, 1989
 December 31, 1990
 December 31, 1991
 December 31, 1992
 December 31, 1993

<u>Principal</u>	<u>Interest</u>
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\$20,000	\$300
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<u>\$20,000</u>	<u>\$300</u>
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Hospital Bonds
3.50%

\$200,000
September 1, 1957
September 1st
March 1 & September 1
First National Bank
of Boston

Principal	Interest
\$10,000	\$350

County Building Bonds
3.00%

\$1,000,000
June 1, 1964
June 1st
December 1 & June 1
First National Bank
of Boston

Principal	Interest
\$ 50,000	\$11,250
50,000	9,750
50,000	8,250
50,000	6,750
50,000	5,250
50,000	3,750
50,000	2,250
50,000	750

\$400,000	\$48,000
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Hospital Bonds
4 7/8%

\$1,500,000
June 1, 1972
June 1st
December 1 & June 1
First National Bank
of Boston

Principal	Interest
\$ 75,000	\$ 56,672
75,000	53,016
75,000	49,359
75,000	45,703
75,000	42,047
75,000	38,391
75,000	34,734
75,000	31,078
75,000	27,422
75,000	23,766
75,000	20,109
75,000	16,453
75,000	12,797
75,000	9,141
75,000	5,484
75,000	1,828

\$1,200,000	\$468,000
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\$10,000	\$350
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EXHIBIT A-6 (Continued)
 ROCKINGHAM COUNTY
 Long-Term Indebtedness
 Statement of Debt Service Requirements
 As of December 31, 1976

	Hospital Bonds
	<u>5.50%</u>
Amount of Original Issue	\$725,000
Date of Original Issue	August 1, 1973
Principal Payment Date	August 1st
Interest Payable Dates	February 1 & August 1
Payable At	First National Bank of Boston

Maturities - Fiscal Year Ending:

	<u>Principal</u>	<u>Interest</u>
December 31, 1977	\$ 40,000	\$ 33,275
December 31, 1978	40,000	31,075
December 31, 1979	35,000	28,875
December 31, 1980	35,000	26,950
December 31, 1981	35,000	25,025
December 31, 1982	35,000	23,100
December 31, 1983	35,000	21,175
December 31, 1984	35,000	19,250
December 31, 1985	35,000	17,325
December 31, 1986	35,000	15,400
December 31, 1987	35,000	13,475
December 31, 1988	35,000	11,550
December 31, 1989	35,000	9,625
December 31, 1990	35,000	7,700
December 31, 1991	35,000	5,775
December 31, 1992	35,000	3,850
December 31, 1993	35,000	1,925

<u>\$605,000</u>	<u>\$295,350</u>
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Sewerage - Hospital
Notes
4.3/4%

\$140,000
March 8, 1974
March 8
March 8
Indian Head National
Bank, Exeter, N. H.

<u>Principal</u>	<u>Interest</u>
\$28,000	\$3,990
28,000	2,660
28,000	1,330

<u>----- Total -----</u>	
<u>Principal</u>	<u>Interest</u>
\$ 223,000	\$105,837
193,000	96,501
188,000	87,814
160,000	79,403
160,000	72,322
160,000	65,241
160,000	58,159
160,000	51,078
110,000	44,747
110,000	39,166
110,000	33,584
110,000	28,003
110,000	22,422
110,000	16,841
110,000	11,259
110,000	5,678
35,000	1,925

<u>\$84,000</u>	<u>\$7,980</u>
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<u>\$2,319,000</u>	<u>\$819,980</u>
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EXHIBIT A-7
ROCKINGHAM COUNTY
Capital Projects Fund
Comparative Balance Sheets
As of December 31, 1975 and December 31, 1976

<u>ASSETS</u>	<u>December 31, 1975</u>	<u>December 31, 1976</u>
<u>Cash in Banks:</u>		
Fire Protection Program	\$147,206	\$22,139
County Home Addition and Sewer	<u>40,948</u>	<u>16,767</u>
	\$188,154	\$38,906
<u>Investments</u>		
Certificate of Deposit		
Indian Head National Bank	100,000	
<u>Due From Hill-Burton Fund</u>	<u>15,000</u>	<u>15,000</u>
<u>Total Assets</u>	<u>\$303,154</u>	<u>\$53,906</u>
<u>LIABILITIES & UNAPPROPRIATED SURPLUS</u>		
<u>Due To General Fund</u>	\$ 15,000	\$15,000
<u>Unexpended Balances of Appropriations</u>		
Fire Protection Account	\$247,205	\$22,139
County Home Addition	(57,362)	(58,659)
Sewer Project	<u>98,311</u>	<u>75,426</u>
	<u>288,154</u>	<u>38,906</u>
<u>Total Liabilities &</u>	<u>\$303,154</u>	<u>\$53,906</u>
<u>Unappropriated Surplus</u>		

EXHIBIT B-1
ROCKINGHAM COUNTY
General Fund
Classified Statement of Receipts and Expenditures
Fiscal Year Ended December 31, 1976

RECEIPTS

Current Revenue

Taxes Received From Towns	\$2,963,984
Income From County Home	2,721,432
Income From County Farm	56,051
Income From Maintenance Of All County Buildings	449,974
Register of Deeds Fees	236,244

Welfare Reimbursements

Old Age Assistance	\$5,899	
Direct Relief	<u>1,636</u>	
		7,535

Rent

Probation Department	\$6,000	
Crime Commission	<u>150</u>	
		6,150

Other

Fines and Forfeits -		
Superior Court		136,350
Sheriff's Department		149,074
County Jail		8,910
State of New Hampshire -		
Water Pollution		1,361
Bicentennial Committee -		
(Sale of Bottles)		3,312
Family Planning		7,972
Extension Service		590
Auction		1,390
Sale of Camera		1,045
Blue Cross and Blue Shield		<u>1,477</u>

Total Current Revenue Receipts

\$6,752,851

Receipts Other Than Current Revenue

Proceeds on Tax Anticipation Notes	2,700,000
Interest on Deposits	51,530

EXHIBIT B-1 (Continued)
ROCKINGHAM COUNTY
General Fund
Classified Statement of Receipts and Expenditures
Fiscal Year Ended December 31, 1976

RECEIPTS (Continued)

Receipts Other Than

Current Revenue: (Continued)

From Federal Government

Revenue Sharing Funds	\$351,170	
Interest on Revenue Sharing Funds	1,667	
Manpower Program	76,125	
Crime Commission	<u>32,635</u>	
		\$ 461,597

Appropriation Credits:

Commissioners' Expenses	\$ 14	
Interest on Bonded Debt	1,100	
Legal Fees - Strafford County	570	
Assistant County Attorney	11	
Telephone Rebates	96	
I. B. M. Rebate	<u>10</u>	
		1,801

Total Receipts Other Than Current Revenues	<u>\$3,214,928</u>
Total Receipts From All Sources	\$9,967,779
Balance - January 1, 1976	<u>412,185</u>
Grand Total	<u><u>\$10,379,964</u></u>

EXHIBIT B-1 (Continued)
ROCKINGHAM COUNTY
General Fund
Classified Statement of Receipts and Expenditures
Fiscal Year Ended December 31, 1976

EXPENDITURES

General Government:

Salaries

Commissioners	\$ 21,750	
Treasurer, Deputy and Expenses	4,492	
Attorney, Assistant Attorney	30,500	
Sheriff	12,600	
Register of Deeds	19,000	
Judge of Probate	1,179	
Medical Referee	<u>10,372</u>	
		\$ 99,893

Expenses:

Commissioners	\$ 81,181	
Attorney	24,958	
Register of Deeds	204,599	
Register of Probate	56,834	
Auditor	5,000	
Medical Referee	<u>6,159</u>	
		378,731

Maintenance Of All County Buildings 582,574

Superior Court

Jury Payrolls	\$ 114,393	
"State vs." Payrolls	34,791	
Referees and Masters	41,667	
Stenographers	94,423	
Clerk of Superior Court	206,681	
Sheriff and Deputies	<u>373,773</u>	
		865,728

Public Welfare

Old Age Assistance	\$ 456,958	
Board and Care of Children	93,342	
Direct Relief	<u>74,201</u>	
		624,501

County Nursing Home 3,209,752

County Farm 72,080

Jail 262,345

EXHIBIT B-1 (Continued)
ROCKINGHAM COUNTY
General Fund
Classified Statement of Receipts and Expenditures
Fiscal Year Ended December 31, 1976

EXPENDITURES (Continued)

Cooperative Extension Services \$ 98,243

Indebtedness:

Interest on Debt:

On Tax Anticipation Notes	\$ 87,782
On Bonded Debt	116,573
On Note - County Home	3,360

Principal of Debt

Payments on Tax Anticipation Notes	\$ 2,700,000
Payments on Bonded Debt	223,000
Payment on Note - County Home	<u>150,000</u>

3,280,715

Other Payments:

Crime Commission	\$ 4,000
Cruisers	22,998
Delegation Expense	9,623
Printing County Report	604
Insurance	27,000
Resurface North Road and Parking	3,316
Repair Boiler Chimney Section	7,000
Part Floor Repair	1,300
Extend Steam Line	403
Rebuild Wing to Piggery	4,503
Trade Hay Bailer	2,496
Rockingham Conservation District	3,000
Fire Training	1,500
Bicentennial	2,753
Human Services	87,972
Human Service Council	6,000
Legal Fees	1,475
Retirement	15,935
Workmen's Compensation	<u>27,020</u>

228,898

Capital Improvements

Renovation Underhill Building	\$ 119,466
Carlisle Building	<u>4,350</u>

123,816

Total Expenditures For All Purposes \$ 9,827,276

Balance - December 31, 1976 552,688

Grand Total \$ 10,379,964

EXHIBIT B-2
ROCKINGHAM COUNTY
Capital Projects Fund
Fire Protection Program
Statement of Treasurer's Account
Fiscal Year Ended December 31, 1976

<u>Balance - January 1, 1976</u>		\$247,206
<u>Receipts During Year</u>		
Interest Earned on Investments		<u>1,719</u>
<u>Total Amount Available</u>		\$248,925
<u>Expenditures During Year</u>		
Engineers and Architect	\$13,440	
Incinerator	15,116	
Carmen Construction Company	108,761	
Granite State Acoustics, Inc.	2,378	
Hayes Pump & Machinery Company	387	
Early & Sons, Inc.	17,385	
Automatic Sprinkler Corp.	27,415	
Oats' Electric Corp.	14,359	
Aurora Pump	27,407	
Dearborn's Motor Express, Inc.	<u>138</u>	
		<u>226,786</u>
Balance - December 31, 1976.		\$ 22,139

EXHIBIT B-3
ROCKINGHAM COUNTY
Capital Projects Fund
County Home Addition and Sewer Project
Statement of Treasurer's Account
Fiscal Year Ended December 31, 1976

Balance - January 1, 1976		\$40,948
<u>Receipts During Year</u>		<u>--</u>
<u>Total Amount Available</u>		\$40,948
<u>Expenditures During Year</u>		
Engineers and Architect	\$ 6,691	
Carmen Construction Company	<u>17,490</u>	
		<u>24,181</u>
Balance - December 31, 1976		<u>\$16,767</u>

EXHIBIT B-4
ROCKINGHAM COUNTY
Cash With Fiscal Agent
Statement of Account
Fiscal Year Ended December 31, 1976

Cash With Fiscal Agent - January 1, 1976 \$ 4,044

Deposited With Fiscal Agent During Year:

a/c Maturing Bonds	\$195,000	
a/c Maturing Interest	<u>110,153</u>	
		<u>305,153</u>
		\$ 309,197

Payments By Fiscal Agent During Year:

Matured Bonds Paid	\$195,000	
Matured Interest Paid	<u>111,319</u>	
		<u>306,319</u>

Cash With Fiscal Agent -December 31, 1976 \$2,878

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EXHIBIT B-5
ROCKINGHAM COUNTY
Revenue Sharing Funds
Statement of Revenues, Expenditures, Encumbrances and Fund Balance
Fiscal Year Ended December 31, 1976

Fund Balance - January 1, 1976		\$ 74,662
<u>Additions During Year:</u>		
Entitlement Payments	\$351,170	
Interest	1,667	
Unexpended 1973 Appropriations	7	
Unexpended 1974 Appropriations	<u>1,609</u>	
		<u>354,453</u>
Total Available Funds		\$429,115
<u>Less: Expenditures and Encumbrances</u>		
<u>Operating and Maintenance Expenses:</u>		
<u>Public Safety:</u>		
Jail	\$150,000	
Sheriff's Department	162,000	
<u>Financial Administration</u>		
County Court House	<u>187</u>	
Total Operating and Maintenance Expenses	312,187	
<u>Capital Expenditures:</u>		
<u>Public Safety</u>		
Sheriff's Department	\$ 22,998	
<u>Multipurpose and General Government</u>		
Maintenance Of All County		
Buildings	2,496	
<u>Rockingham County Home</u>		
Patient's Van	<u>20,000</u>	
Total Capital Expenditures	<u>45,494</u>	
Total Expenditures, Encumbrances		<u>357,681</u>
Fund Balance - December 31, 1976		\$ 71,434

EXHIBIT B-6
ROCKINGHAM COUNTY
Revenue Sharing Funds
Statement of Treasurer's Account
Fiscal Year Ended December 31, 1976

Fund Balance - January 1, 1976		\$102,720	
<u>Receipts During Year:</u>			
Entitlement Payments	\$351,170		
Interest	<u>1,667</u>		
		<u>352,837</u>	
Total Available Funds			\$455,557
<u>Expenditures During Year:</u>			
<u>Operating and Maintenance Expenses:</u>			
<u>Public Safety:</u>			
Jail	\$150,660		
Sheriff's Department	162,000		
<u>Financial Administration</u>			
County Court House	<u>966</u>		
Total Operating and Maintenance Expense:		\$313,626	
<u>Capital Expenditures:</u>			
<u>Public Safety:</u>			
Sheriff's Department (Cruisers)	22,998		
<u>Multipurpose and General Government:</u>			
Carlisle Building Renovations	4,349		
<u>Rockingham County Home:</u>			
Hospital	\$7,260		
Dietary	1,612		
Administrative	415		
Laundry	<u>278</u>		
		9,565	
Maintenance Of All County Buildings (Tractor)	<u>2,496</u>		
Total Capital Expenditures		<u>39,408</u>	
Total Expenditures			<u>353,034</u>
Fund Balance - December 31, 1976			\$102,523

=====

EXHIBIT C
ROCKINGHAM COUNTY
County Home
Classified Statement of Receipts and Expenditures
Fiscal Year Ended December 31, 1976

RECEIPTS

Board and Care:

New Hampshire Department of Public Welfare	\$2,556,168	
Towns	35,812	
Private	23,311	
Stroke Unit	21,703	
Alcohol Program	<u>4,231</u>	
		\$2,641,225

Refunds and Reimbursements:

Administrative Department:

Telephone	\$ 832
Supplies	12
Publications	30

Dietary Department:

Paper Goods	85
Supplies, Tableware	29
Provisions	50,878

Medical Services Department:

Lab Tests	329
Electro Cardiograms	79
Nurses Uniforms	926
Dental Unit	90

Pharmacy Department:

Patient Drugs	11,702
Staff Drugs	4,882

Cosmetology Department:

Hairdresser	4,216
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Housekeeping Department:

Supplies	1,574
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Miscellaneous:

Blue Cross-Blue Shield Rebate	19
Manpower Salary Reimbursement	636
Manpower - Rent	3,300
Alcohol Drug Abuse Program	356
Prior Year Payroll Checks Canceled	<u>232</u>

\$ 80,207

Total Receipts From All Sources

\$2,721,432

EXHIBIT C (Continued)
ROCKINGHAM COUNTY
County Home
Classified Statement of Receipts and Expenditures
Fiscal Year Ended December 31, 1976

EXPENDITURES

Administration	\$ 437,621	
Dietary	539,857	
Safety Department	27,780	
Housekeeping	185,097	
Laundry	70,308	
Linen	48,291	
Medical Services	1,333,062	
Pharmacy	53,938	
Cosmetology	8,889	
Physical Therapy	54,638	
Occupational Therapy	42,747	
Speech Therapy	<u>2,799</u>	\$2,805,027
<u>Maintenance:</u>		
Labor and Materials	\$ 248,663	
Plant Operation	<u>126,173</u>	374,836
<u>Revenue Sharing:</u>		
Capital Expenditures		<u>9,565</u>
<u>Total Expenditures</u>		<u>\$3,189,428</u>

ANNUAL REPORT OF THE MEDICAL DIRECTOR
1976

The year 1976 has been one of continued effort on the part of the Medical Staff to improve the care of the residents. This has been accomplished by a number of programs.

Monthly educational symposia were conducted by Dr. Singer for the Nursing Staff. These lectures covered various topics of vital information in the treatment and management of geriatric patients.

To further our objective of improved health care, a Geriatrics Nurse Practitioner program was inaugurated with the appointment of Mrs. Beverly Rohr. This program has eliminated the two physician's assistants formerly on our staff and will allow comprehensive medical coverage. Mrs. Rohr has completed an extensive course at Boston University and is now fully accredited to fulfill this position. The role of Geriatrics Nurse Practitioner will be one that will be quite prevalent in the years to come in nursing home facilities and we are proud to be one of the first in this State to have accomplished this.

We have also added Dr. Rocco to our Medical Staff as Respiratory Therapist to consult in inhalation problems of the patients.

A feasibility study for a day care program at the County Home is being conducted by our staff.

Finally, it has been a rewarding year for the Medical Staff, and with the continued support and cooperation of the Nursing and other departments, we will constantly endeavor to improve and offer the finest medical aid to our residents.

Charles R. DeLuccia, M.D. - Medical Director

ANNUAL REPORT DEPARTMENT OF PASTORAL CARE
1976

1976 was a year of continued growth for our department, both in terms of staff and programs. In July, two new chaplains were hired, Fr. Leo Frechette, who is responsible for visitation and Saturday morning Masses, and Rev. Richard Moore, who is responsible for assisting Rev. Fisher in patient visitation and in leading Sunday afternoon chapel services.

During the year, several church groups have been addressed by us telling of the special care given to the residents and the work being done by our department.

In October an orientation tour was given to ten new ministers in the community, to acquaint them with the County Home and Jail facilities. As a direct result of our community involvement we have had 28 churches participate in our weekly chapel services as well as in individual and group visitation plans. Our department co-sponsored a five-week seminar on "Aging" with the Medical, Nursing, Physical and Occupational Therapy departments. This seminar was developed for the staff, residents and members of the community and was enthusiastically accepted.

The most important function of our department continues to be the patient visitation and personal contact given to all. This is greatly aided by a weekly Bible study and sing-along led by Mrs. Spofford, by the offering of time and talent in beautifying the Chapel with flowers and special displays, and by the donation of a new stereo system in December, compliments of the Kitchen Kut-Ups.

Through these efforts the Department of Pastoral Care is able to bring the healing ministry of Christ, through comfort, support, love and concern to all.

Rev. George C. Fisher - Director

ADMINISTRATOR'S SUMMARY

During the past year we have continued to make progress in the development of a therapeutic concept of rehabilitative care to meet the total needs of our 286 patients. This progress is evidenced by the completion of a number of major programs. Our dental unit is now functioning under the direction of Dr. Dionne, thus allowing the residents to be treated on site for the majority of dental problems. Our Nurse Practitioner Program is now a reality and functioning with much success. Also, our full time pharmacist has reorganized our Pharmacy to conform with modern practices and will institute an individual patient dosage system that has been mandated by the Bureau of Health Facilities. Recently, we have been inundated with additional paperwork from the Department of Health so it was necessary to augment our Social Service Department with the employment of a full time assistant. As a result of this, we now have an excellent department. Our Volunteer Program has grown in the past year with numerous organizations' participation in a variety of ways: entertaining, feeding patients, visiting and reading, and helping generally in their weekly and monthly visits. This Volunteer Program has been of great benefit to the residents and we are most grateful for all those who aided us.

In order to maintain our nursing home license, we have had to make extensive renovations of the Underhill section. This is near completion. In addition, various installations were finalized: a sprinkler system in the Blaisdell and Fernald Buildings as well as rate-of-rise detector system in the Mitchell, Underhill and Carlisle Buildings; a new incinerator; a 12" fire line, including 10 new hydrants plus a supporting fire pump house with two 2000 gal./min. fire pumps and electric and diesel auxiliary; a walk-in freezer unit; as well as other improvements to the Home.

We wish to express to the former Commissioners, Ralph Southwick and Vesta Roy, our appreciation for their past interest, guidance and support in administering the operation of the County Home. To our new Commissioners, Thomas Prentiss and Ernest Barka, we extend a warm welcome and look forward to a mutually beneficial association.

My sincere thanks to the employees on our staff for their always unfailing loyal support and without whom I feel this institution would not prosper and be the credit it is to Rockingham County.
Harold H. Horrocks, Administrator

ANNUAL STATISTICS
PATIENTS AT
ROCKINGHAM COUNTY HOME

Total Census, January 1, 1976	301
Total Admissions	95
Total Discharges	109
Total Census, December 31, 1976	287
Deaths	72
Total Patient Days	109,526
Daily Average Patients	299.25
Highest Census	305
Lowest Census	287
Daily Average: Underhill Building	76.61
Daily Average: Fernald Building	84.60
Daily Average: Mitchell Building	38.93
Daily Average: Blaisdell Building	99.11
Average Age of Patients Census of Dec. 31, 1976	78.72
Average Age of Patients at Death	80.74
Average Length of Stay of Discharged Patients	2 years, 5 months, 10 days

Harold H. Horrocks, Administrator

INVENTORY OF LIVESTOCK
December 31, 1976

Brood Cows	98
Beef Herd	44
Heifers - 1 mo. to 1 yr.	31
Steers - 6 mos. to 1 yr.	31
Bulls	3
Boars	2
Sows	49
Shoats	112
Butcher Hogs	80

MEAT FOR YEAR 1976

Beef dressed and consumed	20,212 lbs.
Pork dressed and consumed	34,433 lbs.

VEGETABLE CROPS FOR YEAR 1976

Cabbage	56 crates
Lettuce	91 crates
Green Beans	94 bushels
Summer Squash	60 crates
Radishes	5 bushels
Sweet Corn (5 dz./bushel)	252 bushels
Tomatoes	95 bushels
Swiss Chard	55 crates
Cucumbers	57 bushels
Peppers	44½ crates
Beet Greens	7 crates
Beets	32 crates
Butternut Squash	302 bushels
Onions	1,200 lbs.
Celery	9 bushels
Peas	35 bushels
Potatoes	2,150 bushels
Pole Beans	14 bushels

OTHER CROPS FOR YEAR 1976

Hay - 1st Cutting	260 tons
Hay - 2nd Cutting	100 tons
Corn Silage	2,053 tons

EXHIBIT D-1
ROCKINGHAM COUNTY
Clerk of Superior Court
Summary of Receipts and Expenditures
Fiscal Year Ended December 31, 1976

Balance - January 1, 1976

\$ 402,767

Receipts During Year:

Clerk Hire	\$ 18,384
Miscellaneous County Income	38,766
Cash in Transfer Cases	23,327
Cash in Custody of County (Escrow Accounts):	
Per Clerk's Records	\$641,821
Add: 1976 Adjustment	<u>16,905</u>
	658,726
Entry Fees	44,885
Miscellaneous Fees	30,202
Printing Transfer Cases	1,050
Fines and Costs	20,760
Naturalization Fees	<u>688</u>

836,788

Total Available Funds

\$1,239,555

Expenditures During Year:

Clerk Hire	\$ 15,069
Cash in Transfer Cases	18,463
Cash in Custody of County (Escrow Accounts)	540,683
Postage and Miscellaneous Expenses	242
Salaries	92,518
Clerk and Assistant Salaries	<u>46,905</u>

Total Expenditures

713,880

Balance - December 31, 1976

\$ 525,675

EXHIBIT D-2
ROCKINGHAM COUNTY
Clerk of Superior Court
Statement of Account With County
Fiscal Year Ended December 31, 1976

Charges Against County:

Allowance - Form A:

Salaries:

Clerk and Assistant	\$46,905
Clerical Hire	92,518
Miscellaneous Expenses	<u>242</u>

\$139,665

Credits to County:

Naturalization Fees	\$ 688
Entry Fees	44,885
Other Fees	30,202
Printing Fees a/c Transfer Cases	1,050
Fines, Costs and Bail Forfeitures	20,760
Other Credits	<u>38,766</u>

\$136,351

Orders Drawn on County Treasurer

3,314

\$139,665

EXHIBIT E
ROCKINGHAM COUNTY
Register of Deeds
Statement of Account With County
Fiscal Year Ended December 31, 1976

Cash in Hand of Register - January 1, 1976

\$ -

Receipts During Year:

Real Estate Transfer Taxes	\$322,289
Recording and Fees	238,057
Interest	578
Rockingham - Strafford Manpower PEP	<u>11,060</u>

\$571,984

\$571,984

Expenditures During Year:

State Tax Commission - Real Estate	
Transfer Taxes	\$322,289
Transferred to General Fund	249,155
Overpayments Refunded	<u>540</u>

571,984

Cash in Hands of Register - December 31, 1976

\$ -

Cash in Hands of Sheriff - December 31, 1976	\$2,317
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EXHIBIT G
ROCKINGHAM COUNTY
Trust Funds
Summary of Principal, Income and Investments
Fiscal Year Ended December 31, 1976

<u>FUND</u>	<u>PRINCIPAL</u> Balance January 1, 1976
Juliette Barrett Fund	\$ 24
Occupational Therapy Fund	12,415
Emma Pierce Fund	348
Hosea Burnham Fund	515
Gear Fund	921
Mitchell Memorial Hospital Fund	<u>5,000</u>
	\$19,223
	<u><u> </u></u>

-----INCOME-----

Balance January 1, 1976	Income During Year	Expenditures During Year	Balance December 31, 1976	Balance of Principal and Income December 31, 1976
\$ 30	\$ 3	\$	\$ 33	\$ 57
9	950		959	13,374
441	40		481	829
585	56		641	1,156
152	54	40	166	1,087
2,672	938		3,610	8,610
<hr/>				
\$3,889	\$2,041	\$40	\$5,890	\$25,113

INVESTMENTS

Stocks

164 Shares - American Telephone and Telegraph - Common	\$ 4,930
4 Shares - American Telephone and Telegraph - Convertible Preferred	200

Certificate of Deposit

Indian Head National Bank of Exeter	800
Exeter Cooperative Bank	12,415

Savings Accounts

Exeter Banking Company	2,329
Indian Head National Bank of Exeter	<u>4,439</u>
	\$25,113

EXHIBIT H
ROCKINGHAM COUNTY
County Officers' Surety Bonds
1976

	<u>Number</u>	<u>Amount</u>	<u>Term Beginning</u>
<u>Treasurer:</u>			
Winston H. Lothrop Peerless Insurance Company	S-184238	\$30,000.00	January 1, 1976
<u>Deputy Treasurer:</u>			
Madelyn H. Walker Peerless Insurance Company	S-395254	\$30,000.00	July 1, 1976
<u>Attorney:</u>			
Carleton Eldredge American Fidelity Company	375735	\$ 7,000.00	January 1, 1976
<u>Clerk of Superior Court:</u>			
Unwar J. Samaha American Employers' Insurance Company	AB0142341	\$30,000.00	March 1, 1976
<u>Assistant Clerk of Superior Court:</u>			
Raymond W. Taylor American Employers' Insurance Company	AG7117382	\$10,000.00	June 1, 1976
<u>Deputy Clerks of Court:</u>			
Marion B. Avery American Employers' Insurance Company	AB147503	\$30,000.00	January 2, 1976
Rosalie Wilson American Employers' Insurance Company	SYFP0142342	\$10,000.00	February 10, 1976
James H. Biery American Employers' Insurance Company	AB7115748	\$10,000.00	June 2, 1976
Eleanor C. Robinson American Employers' Insurance Company	SY-147501	\$10,000.00	January 2, 1976

EXHIBIT H (Continued)
ROCKINGHAM COUNTY
County Officers' Surety Bonds
1976

	<u>Number</u>	<u>Amount</u>	<u>Term Beginning</u>
<u>Register of Probate:</u>			
Edward J. Howard American Employers' Insurance Company	AB7113541	\$ 5,000.00	January 1, 1975
<u>Deputy Register of Probate:</u>			
Elizabeth E. Powell United States Fidelity and Guaranty Company	62-01707670	\$ 5,000.00	January 1, 1975
<u>Register of Deeds:</u>			
Edith E. Holland N. H. Insurance Company	36-06-74	\$20,000.00	January 1, 1975
<u>Deputy Register of Deeds:</u>			
Mary Wright N. H. Insurance Company	36-06-74	\$10,000.00	January 1, 1975
Beverly Stewart N. H. Insurance Company	36-06-74	\$10,000.00	January 1, 1975
<u>Sheriff:</u>			
George Sampson N. H. Insurance Company	36-07-61	\$20,000.00	January 1, 1975
<u>Deputy Sheriffs:</u>			
Theodore Hunkins N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
Ira H. Cook N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
Leland W. Davis N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
George Tetreault N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
Andrew Christie, Jr. N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976

EXHIBIT H (Continued)
ROCKINGHAM COUNTY
County Officers' Surety Bonds
1976

	<u>Number</u>	<u>Amount</u>	<u>Term Beginning</u>
<u>Deputy Sheriffs: (Continued)</u>			
Joseph H. Southwick N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
Charles F. Vetter N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
Maurice E. Kierstead N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
Orsie O. O'Dell N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
Stephen G. Sampson N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
Florence A. Kershaw N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
Robert A. Farrar N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
Samuel C. Tilton N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
Mark W. Peirce N. H. Insurance Company	35-90-54	\$20,000.00	August 26, 1976
<u>County Farm and Home:</u>			
Harold H. Horricks, Administrator N. H. Insurance Company (1)	95-83-87	\$10,000.00	April 1, 1975
Gladys Sanborn, Business Manager N. H. Insurance Company (1)	95-83-87	\$10,000.00	April 1, 1975
<u>Other Personnel:</u>			
N. H. Insurance Company (1)	95-83-87	\$10,000.00	April 1, 1975-1978

- (1) This comprehensive commercial bond covers any person in the regular service of the County Home and Farm, excluding those required by law to secure bond coverage.

APPORTIONMENT OF COUNTY TAX

1976

ATKINSON	\$46,238.15
AUBURN	39,154.23
BRENTWOOD	25,579.18
CANDIA	32,011.03
CHESTER	30,588.31
DANVILLE	12,745.13
DEERFIELD	43,007.41
DERRY	195,948.98
EAST KINGSTON	15,620.20
EPPING	33,730.14
EXETER	180,625.18
FREMONT	17,487.51
GREENLAND	30,499.40
HAMPSTEAD	47,631.22
HAMPTON	234,451.13
HAMPTON FALLS	31,388.59
KENSINGTON	19,206.62
KINGSTON	48,668.62
LONDONDERRY	152,259.85
NEW CASTLE	30,617.95
NEWFIELDS	16,746.51
NEWINGTON	122,501.46
NEWMARKET	48,609.34
NEWTON	31,744.27
NORTH HAMPTON	81,450.28
NORTHWOOD	42,888.85
NOTTINGHAM	40,636.22
PLAISTOW	86,014.81
PORTSMOUTH	382,887.45
RAYMOND	51,069.44
RYE	125,554.36
SALEM	383,391.32
SANDOWN	18,732.38
SEABROOK	124,398.41
SOUTH HAMPTON	14,908.84
STRATHAM	40,399.10
WINDHAM	84,592.10
	<hr/>
	\$2,963,983.97

BOARD AND CARE OF CHILDREN:

93,341.84

	<u>CLOTHING</u>	<u>BOARD & CARE</u>	<u>TOTAL</u>
January	1,013.42	6,463.54	7,476.96
February	313.63	6,691.13	7,004.76
March	178.09	5,632.35	5,810.44
April	1,385.02	8,173.85	9,558.87
May	1,283.36	8,287.98	9,571.34
June	536.53	7,688.73	8,225.26
July	608.67	6,756.77	7,365.44
August	1,922.73	5,888.70	7,811.43
September	798.85	6,990.32	7,789.17
October	2,517.31	5,503.50	8,020.81
November	711.26	5,612.00	6,323.26
December	1,773.84	6,610.26	8,384.10
TOTAL:	<u>\$13,042.71</u>	<u>\$80,299.13</u>	<u>\$93,341.84</u>

OLD AGE ASSISTANCE:

456,958.14

January	56,722.87
February	32,738.91
March	36,410.95
April	33,143.00
May	38,180.58
June	37,306.09
July	34,285.31
August	54,165.53
September	43,766.96
October	43,848.47
November	46,300.78
December	<u>68.69</u>

AVERAGE # CLIENTS SERVED:

O.A.A.	290
A.P.T.D.	<u>267</u>
	557

SUMMARY OF DIRECT RELIEF

74,201.38

DISTRICT 1:

Greenland	130.70
Hampton	3,033.86
Portsmouth	28,874.89
Rye	155.00
Miscellaneous	1,873.40
Office Rent	1,905.00
	<u>\$35,972.85</u>

DISTRICT 2:

Brentwood	29.00
Deerfield	60.00
East Kingston	501.81
Epping	591.00
Exeter	3,520.88
Fremont	203.75
Kensington	604.90
Kingston	327.00
Newfields	95.00
Newmarket	969.27
Newton	360.00
Northwood	482.60
Nottingham	506.41
Plaistow	1,095.46
Raymond	615.90
Sandown	1,009.27
Seabrook	1,522.03
South Hampton	50.00
Miscellaneous	5.50
	<u>\$12,549.78</u>

DISTRICT 3:

Chester	11.00
Derry	4,830.32
Hampstead	139.65
Londonderry	1,413.41
Salem	5,951.47
Windham	1,026.18
Miscellaneous	558.23
Office Rent	1,310.00
	<u>\$15,240.26</u>

Miscellaneous & Salaries	10,438.49
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To The Honorable Board of Commissioners of Rockingham County:

I am pleased to report that 1976 was a very productive year for the Registry of Deeds office as the sale of real estate increased sharply, resulting in a 31% increase in recording activity. The dollar value of real estate sold in the 37 communities comprising Rockingham County appeared to total \$214,859,080.00 as compared to \$147,261,673.00 in the previous year.

Under my administration of the office, the receipts turned over to the county treasurer in 1976 represented a 43% increase over the previous year. The county treasury realized a surplus of \$56,760.05 from this department over the actual operating expenses of \$192,394.86.

Consolidation of the index covering the period 1960-1969 inclusive, was completed. This, together with the previously completed 1940-1959 consolidated index, now provides the public with a proper alphabetical index of the last 36 years. Work has been commenced on the alphabetical indexing, as required by statute, of the years 1920-1939 inclusive. This will replace the old indices which are beyond repair.

The capabilities and dedication of the staff at the Deeds office, as well as the approval of the administration by the delegation and commissioners, permitted a very rewarding year.

Respectfully submitted,

A handwritten signature in cursive script, reading "Edith E. Holland".

Edith E. Holland
Register

OFFICE OF REGISTER OF PROBATE

To the Honorable Board of Commissioners of
Rockingham County

Gentlemen:

The financial statement of the Rockingham County Register of
Probate covering the period of January 1, 1976 to December 31, 1976
is as follows:

Estimated Budget for 1976:

Salaries	\$36,128.83	
Social Security	2,570.00	
Workman's Compensation	20.66	
Blue Cross	952.80	
Longevity	60.00	
Retirement	411.00	
Relief Judges & Transcripts	500.00	
Office Equipment	860.00	
3M Supplies & Copier	1,400.00	
Office Supplies	990.00	
Telephone	1,685.40	
Restore & Rebind Old Books	170.00	
Books, Supplements & Directories	300.00	
Ledgers, Binders & Index	200.00	
Bonds & Insurance	445.00	
Kodak Microfilm Supplies & Equip.	1,435.00	
Printing	1,450.00	
Contracts: 3M, IBM, Pitney Bowes	1,445.00	
Postage	2,400.00	\$53,423.69
Estimated Revenue from Manpower		-6,935.11
TOTAL EXPENDITURES		\$46,488.58
INCOME		1,045.00

Edward J. Howard
Rockingham County
Register of Probate

TO THE HONORABLE BOARD OF COMMISSIONERS
FOR ROCKINGHAM COUNTY

STATISTICS ON THE WORK OF THE PROBATE OFFICE FOR ROCKINGHAM COUNTY FOR
THE YEAR ENDING JUNE 30, 1976....

Adoptions	178
Changes of Name	68
Conservators Appointed	27
Guardians: Minors & Mentally Incomp.	76
Wills Allowed	343
Administrations Allowed	151
Voluntary Administrations Granted	111
Marriage Waivers Granted	406
Death Certificates Filed	21
Foreign Wills Filed	22
NEW FILES OPENED	1,403
Trustees Appointed	20
Accounts Allowed: Admin., Exrs., Gdns., Cons., and Trustees	877
Licenses Issued: Goods & Chattels, Real Estate, and Securities	367

The above figures reflect an overall increase over last year's services provided by this office. New files administered show an increase of 5% over 1975, which also substantiates the additional workload projected by the Registry.

We have completed our initial microfilm project which included the filming of all of our records from 1770 through 1965. This is a major advancement toward the security of the original documents within the Registry of Probate.

The continued co-operation of all the County Officers is deeply appreciated.

Respectfully submitted,

Edward J. Howard
Register of Probate

REPORT OF THE CLERK OF SUPERIOR COURT

To the County Commissioners of Rockingham County: The following is the account of the transactions of the office of the Clerk of Superior Court for the County of Rockingham for the January Term, 1976, the April Term, 1976 and the September Term, 1976.

January Term 1976

CHARGES TO COUNTY:

ALLOWANCE FOR CLERK & ASSISTANT	\$ 9,909.99	
ALLOWANCE FOR CLERICAL HIRE	<u>\$22,908.75</u>	
MISC. CASH DISBURSEMENTS	<u>\$ 80.35</u>	
TOTAL CHARGES		<u>\$32,899.09</u>

CREDITS TO COUNTY:

FEES:		
NATURALIZATION	\$ 387.50	
TRANSFERS TO SUPREME COURT	<u>\$ 250.00</u>	
ENTRIES 793	<u>\$ 9,776.00</u>	
ALL OTHER FEES	<u>\$ 6,468.83</u>	<u>\$16,882.33</u>
FINES, COST & BAIL FORFEITURES	<u>\$ 5,285.00</u>	
MISCELLANEOUS COUNTY CREDITS	<u>\$ 5,673.59</u>	
TOTAL CREDITS		<u>\$27,840.92</u>
TOTAL CHARGES IN EXCESS OF CREDITS		<u>\$ 5,058.17</u>
PAYMENT BY COUNTY ORDER TO CLERK		<u>\$ 6,212.53</u>
PAYMENT BY CHECKS OF CLERK TO COUNTY		<u>\$ 1,154.36</u>

UNWAR J. SAMAHA, CLERK OF SUPERIOR COURT
 WAYNE J. MULLAVEY, PRESIDING JUSTICE
3/31/76

April Term 1976

CHARGES TO COUNTY:

ALLOWANCE FOR CLERK & ASSISTANT	\$19,141.64	
ALLOWANCE FOR CLERICAL HIRE	<u>\$37,941.10</u>	
MISC. CASH DISBURSEMENTS	<u>\$ 87.20</u>	
TOTAL CHARGES		<u>\$57,169.94</u>

CREDITS TO COUNTY:

FEES:		
TRANSFERS TO SUPREME COURT	\$ 375.00	
ENTRIES 1,399	<u>\$18,401.00</u>	
ALL OTHER FEES	<u>\$12,705.08</u>	<u>\$31,481.08</u>
FINES, COSTS & BAIL FORFEITURES	<u>\$11,200.00</u>	
MISCELLANEOUS COUNTY CREDITS	<u>\$21,368.08</u>	
TOTAL CREDITS		<u>\$64,049.16</u>
TOTAL CREDITS IN EXCESS OF CHARGES		<u>\$ 6,879.22</u>
PAYMENT BY COUNTY ORDERS TO CLERK		<u>\$ 3,248.11</u>
PAYMENT BY CHECKS OF CLERK TO COUNTY		<u>\$10,127.33</u>

UNWAR J. SAMAHA, CLERK OF SUPERIOR COURT
 WAYNE J. MULLAVEY, PRESIDING JUSTICE
8/31/76

September Term 1976

CHARGES TO COUNTY:

ALLOWANCE FOR CLERK & ASSISTANT	\$17,493.36	
ALLOWANCE FOR CLERICAL HIRE	<u>\$32,028.21</u>	
MISC. CASH DISBURSEMENTS	<u>\$ 74.73</u>	
TOTAL CHARGES		<u>\$49,596.30</u>

CREDITS TO COUNTY:

FEES:

NATURALIZATION	\$ 300.00	
TRANSFERS TO SUPREME COURT	\$ 425.00	
ENTRIES 1,337	\$16,708.00	
ALL OTHER FEES	<u>\$11,027.59</u>	\$28,460.59
FINES, COSTS & BAIL FORFEITURES		<u>\$ 4,275.00</u>
MISCELLANEOUS COUNTY CREDITS		<u>\$11,724.53</u>
TOTAL CREDITS		<u>\$44,460.12</u>
TOTAL CHARGES IN EXCESS OF CREDITS		<u>\$ 5,136.18</u>
TOTAL CREDITS IN EXCESS OF CHARGES		<u>\$ 3,787.02</u>
PAYMENT BY COUNTY ORDERS TO CLERK		<u>\$ 8,923.20</u>
PAYMENT BY CHECKS OF CLERK TO COUNTY		<u>\$ 3,787.02</u>

UNWAR J. SAMAHA, CLERK OF SUPERIOR COURT

WAYNE J. MULLAVEY, PRESIDING JUSTICE

12/31/76

COUNTY ATTORNEY'S REPORT

1976 DISPOSITION STATISTICS ON CRIMINAL CASES PROCESSES IN THE SUPERIOR COURT:

Individuals 663

FELONIES:

Deviate, Sexual	4	
Aggravated Assault	18	
Arson	12	
Burglary	140	
Manslaughter	1	
Murder	3	
Felonious Sexual Assault	18	
Robbery	34	
Thefts and Frauds	159	
Drug	53	
Negligent Homicide	3	
Juvenile	10	
Kidnapping	5	
Other	51	
TOTAL FELONIES:		511

MISDEMEANORS:

Drug	17	
DWI	115	
Criminal Mischief	11	
Criminal Trespass	10	
Thefts and Frauds	57	
Traffic	143	
Juvenile	3	
Other	175	
TOTAL MISDEMEANORS:		531

TOTAL OFFENSES: 1042

GUILTY PLEAS AND TRIALS:

Guilty Pleas	493	
Guilty to Lesser Offense	61	
Not Guilty by Reason of Insanity	10	
Jury Trials		
Guilty	17	
Not Guilty	13	
Jury Waived Trials		
Guilty	10	
Not Guilty	7	
*Dismissed, Remanded, Nol Pros	391	
TOTAL PLEAS AND TRIALS		952

952

1976 STATISTICS (Continued)

SENTENCES AND OTHER DISPOSITIONS:

Jail or Prison	256
State Hospital	11
ASAP and/or A.A.	36
Suspended Sentence	207
Fines	155
Continued for Sentence	223
Probation	208
Conditional Discharge and/or Restitution	108
Unconditional Discharge	7
*Dismissed by the State (Nol-Pros)	178
*Dismissed by the Court	18
*Remanded (Returned to District Court for original penalty)	<u>195</u>

TOTAL SENTENCES AND DISPOSITIONS:

1,602

1976 Nol-Pros Explanation:

Representation to Grand Jury	69
District Court failure to seasonably file appeal	1
Juvenile proceedings having dealt with	11
Restitution having been made	7
Insufficient evidence	2
Federal Offense/sentence arising out of	5
Request of complainant	17
Re-indicted to correct wording	3
Habitual Offender finding fails to meet U.S. Constitution requirements	1
Inexpedient to try	6
Referred for private prosecution	1
Complaining witness unavailable	20
Complainant denied truth of previous allegation	1
Conditional	1
Based on state of evidence	12
Defendant deceased	2
U.S. Supreme Court	3
Convicted on other charges and prosecution delayed	6
Rehabilitation of defendant	9
Modified law	<u>1</u>
TOTAL NOL-PROS	<u>178</u>

ROCKINGHAM COUNTY SHERIFF'S DEPARTMENT

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS:

Since the aim of the Rockingham County Sheriff's Department is, as always, on the goal of maintaining its earned position as the best of its kind, constant upgrading of the means by which we meet and prepare to meet the expanding demands of a growing County is dealt with daily. The increase in the number of court-ordered civil process as well as in the number of criminal indictments are indicative of Rockingham County's intensifying needs. With the continued influx of new residents and businesses, practical consideration must be given to the potential, accompanying demands that will be made on the entire department.

The 6809 civil process services made in 1976 represent an increase of 235 court orders carried out in excess of the number served in the preceding year. The statutory fees produced earnings of \$119,046.45 for the County, \$538.47 more than in 1975.

108 of the 497 Grand Jury indictments in 1976 were obtained by this department for criminal prosecution, each involving many man hours of investigation and evidence gathering.

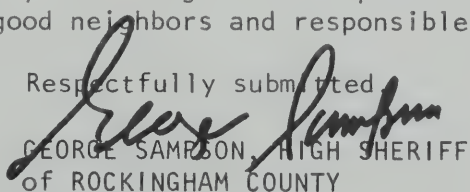
Juveniles who previously have had no one to turn to when faced with social and family problems now come in to this department's juvenile officer in increasing numbers as word of his helpfulness has spread among them. The demand on his time has led to the addition of an assistant in his office through a Manpower funding grant. The aide has a Masters degree in Education and a Bachelors in Social Service from UNH which have given her the necessary background for counselling troubled and delinquent children.

The individual achievements of each member of this department could be cited, but suffice it to say that their interest in their work has prompted them to take advantage of every possible opportunity to attend any seminars and course offerings which are pertinent to their particular interests in performing to the full extent of their ability.

Our pride in sustaining the reputation of the Rockingham County Sheriff's Department as the law enforcement agency to be emulated by all others is second only to our pride in Rockingham County itself which has become the focal point for so many people and business interests who see it as an ideal area in which to live and work. Our department will continue to work towards the goal of seeing that its image is protected.

It is important, however, to temper our pride with a modicum of humility by acknowledging the valuable cooperation shared with all of the town police departments of the County; the State Police; federal agencies; the elected officers of our town and county governments; the Sheriff's Department Subcommittee; the County Convention; and all of the citizens who have been and will be participants in our law enforcement efforts by assisting whenever possible in any investigation or prevention of a crime as good neighbors and responsible citizens.

Respectfully submitted


GEORGE SAMPSON, HIGH SHERIFF
of ROCKINGHAM COUNTY

COUNTY JAIL/HOUSE OF CORRECTION

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS:

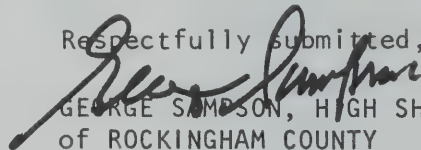
In my annual report of last year I urged the immediate correction of some of the conditions at the Brentwood facility as well as emphasizing the urgent need for a new jail. Since then, temporary arrangements have been established for the separate housing of jail and house of correction inmates as a result of a Federal Court order. Compliance with the order has been difficult in many ways due to the physical limitations of the century-old jail building, but we have met the demands made upon the county to the full extent that we have the capability to do so. The final order of the Court has not yet been handed down for the holding of pre-trial detainees - jail inmates who have not yet had their days in court. When it is given, it would be to our distinct advantage to be able to show the Court that we have begun the construction of a new County Jail that will meet the criteria demanded of any modern-day facility.

A total of 1579 people, including 170 females, were received at the joint facility in the past year and were held for a total of 14,772 days. The cost of maintaining females in out-of-county facilities - since we have no place for females - reached \$6570.00 this year, an increase of \$2610.00 over the \$3960.00 cost in 1975. The proposed new jail would have the accommodations for this class of inmate which would allow us to save that expenditure and more each year as the per diem fees for boarding females increases annually, along with their numbers.

Another increase in the cost of supporting these now separate functions of the jail and house of correction was incurred when the sentenced men were moved to the renovated quarters in the Carlisle Building, requiring an additional staff of correctional officers hired for three shifts in what is now the House of Correction. Their salaries put an unanticipated strain on the budgeted payroll for the end of the year and is responsible for the increase in the 1977 budgeting request.

Aside from the interference of the Federal Court in the business of the Jail/House of Correction, we were fortunate in not having had any other undue disturbances in the operation of the facilities, thanks to the attention of the employees who are in daily attendance on the inmates.

Respectfully submitted,


GEORGE SAMPSON, HIGH SHERIFF
of ROCKINGHAM COUNTY

ROCKINGHAM COUNTY
COOPERATIVE EXTENSION SERVICE

During the past year, the Agents of the Rockingham County Cooperative Extension Service have devoted 2100 days to educational programs designed for the county people. This is the equivalent of 350 days worked per year for each Agent. It is unusual to find such loyalty to one's work.

Of all the people contacted throughout the State by the ten Cooperative Extension Service Field Offices, these Agents made 15% of the total or 41,512 contacts during the past year. Through organization and planning they have been able to accomplish this work while spending a very low level of time in travel throughout the County.

Additionally, the County has received added value from the educational services of the State Cooperative Extension Service Specialists working in the County, plus bulletins, leaflets, other equipment and supplies. We also may call on other State Universities and U.S.D.A. Agencies for assistance.

There are over one hundred educational programs available to County people including all phases of commercial as well as home agriculture. Homemakers can achieve goals through assistance in human development, family economics, housing, home improvement, nutrition, health, consumer competence, and community development. Programs for private woodland owners interested in personal or commercial recreation, wildlife habitat management, or timber production are available. Young people are assisted in citizenship, leadership, and the improvement of skills that form the individual through 4-H Youth Development programs.

All programs are open to all persons without regard to race, color, ethnic background or economic circumstances.

ROCKINGHAM COUNTY
COOPERATIVE EXTENSION SERVICE

AGENTS

Edward F. Upham	- Agriculture & Coordinator
Ruth G. Stimson	- Extension Home Economics
Edith L. Lovering	- Extension Home Economics
Harry B. Knox	- 4-H Youth Development
Lynn B. Garland	- 4-H Youth Development
Stanley W. Knowles	- Forestry
Philip Auger	- Forestry
Thomas Rogers	- Forestry (P.T.)

ADVISORY COUNCIL

Representing Agriculture
Cleveland A. Webster, Chairman
William Schultz
Patrick Jackson, Vice Chairman

Representing Extension Home Economics
Sally Marden, Secretary
Viola Barbeau
Barbara Widen

Representing 4-H Youth Development
James Stuart
Eleanor St Pierre
Marilyn Bennotti

Representing Forestry
Richard Gallant
Sarah Curwood
Herman Hauschel, Treasurer

Representing County Convention
John Stimmell

R E P O R T
OF AN EXAMINATION AND AUDIT
OF THE ACCOUNTS
OF
ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE
FOR THE FISCAL YEAR ENDED DECEMBER 31, 1976
MADE BY
WILSON P. DENNETT, PUBLIC ACCOUNTANT
HAMPTON, NEW HAMPSHIRE 03842

ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE

TABLE OF CONTENTS

	<u>PAGES</u>
<u>SUMMARY OF FINDINGS AND RECOMMENDATIONS</u>	1
<u>EXHIBITS:</u>	
A - Comparative Balance Sheets - As of December 31, 1975 and December 31, 1976	2
B - Comparative Statement of Budgetary Accounts and Expenditures	3
C - Statement of Treasurer's Account	4
D - Summary Statement of Expenditures	5

WILSON P. DENNETT
Public Accountant
86 High Street
Hampton, New Hampshire 03842

SUMMARY OF FINDINGS AND RECOMMENDATIONS

Board of County Commissioners
Rockingham County
Exeter, New Hampshire 03833

Gentlemen:

I have examined the books and records of the Rockingham County Cooperative Extension Service for the fiscal year ended December 31, 1976, and have prepared the attached exhibits in conformity with the recommended format prescribed by the Municipal Services Division of the State of New Hampshire.

SCOPE OF AUDIT

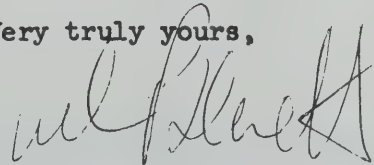
Vouchers supported by invoice and travel expense records were examined and compared with cancelled checks and entries in the cash disbursement record. Recorded receipts were checked against statements on file from the depository bank. Total receipts and disbursements were verified and closing balances reconciled.

GENERAL COMMENTS

The examination of travel vouchers disclosed that in some instances the travel vouchers were not signed by the individual requesting reimbursement.

I want to extend my appreciation and thanks to the office staff for the assistance rendered during the course of the audit.

Very truly yours,

A handwritten signature in dark ink, appearing to read 'Wilson P. Dennett', written in a cursive style.

Wilson P. Dennett

EXHIBIT A
ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE
COMPARATIVE BALANCE SHEETS
As Of December 31, 1975 And December 31, 1976

	<u>December 31, 1975</u>	<u>December 31, 1976</u>
<u>Assets</u>		
Cash In Bank	\$ <u>1,417</u>	<u>None</u>
<u>Liabilities And Current Surplus</u>		
Appropriated Surplus	\$ <u>1,417</u>	<u>None</u>

EXHIBIT B
ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE
COMPARATIVE STATEMENT OF BUDGETARY ACCOUNTS AND EXPENDITURES
Fiscal Year Ended December 31, 1976

	Appropriations Carried Forward to 1976	1976 Appropriations	Total
	<u> </u>	<u> </u>	<u> </u>
<u>Salaries</u>			
Agents and Clerical	\$1,417	\$70,159	\$71,576
<u>Travel - Agents</u>		9,800	9,800
<u>Taxes - Social Security</u>		3,725	3,725
<u>Operating Expenses:</u>			
Supplies and Materials		3,984	3,984
Insurance		40	40
Workmen's Compensation		583	583
Communication Services		4,800	4,800
Rents		200	200
Printing		600	600
Repairs and Maintenance		350	350
Equipment		2,700	2,700
Council Travel		360	360
Workstudy		782	782
	<u>\$1,417</u>	<u>\$98,083</u>	<u>\$99,500</u>

<u>Expenditures</u>	<u>Unexpended</u>	<u>Balances</u>	<u>Overdrafts</u>	<u>Appropriations Carried Forward to 1977</u>
\$68,270	\$3,306		\$	\$
9,184	616			
3,787			62	
4,283			299	
32	8			
583				
4,842			42	
15	185			
485	115			
383			33	
2,859			159	
422			62	
228	554			
<u>\$95,373</u>	<u>\$4,784</u>		<u>\$657</u>	<u>\$ -</u>

EXHIBIT C
ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE
Statement of Treasurer's Account
Fiscal Year Ended December 31, 1976

Balance - January 1, 1976		\$ 1,417
<u>Receipts During Year</u>		
County Appropriations	\$98,243	
U. N. H. Extension Service	None	
Old Checks Canceled	<u>113</u>	
		98,356
Total Available		99,773
<u>Expenditures During Year</u>		
		95,373
Balance		<u>4,400</u>
Returned to Treasurer		4,400
Balance - December 31, 1976		\$ <u><u>-</u></u>

Check #5696, dated December 31, 1976 for \$4,400 was returned to County Treasurer on January 25, 1977.

EXHIBIT D
ROCKINGHAM COUNTY COOPERATIVE EXTENSION SERVICE
Summary Statement of Expenditures
Fiscal Year Ended December 31, 1976

	<u>Total</u>	<u>Agricultural Agent</u>	<u>Home Economist</u>	<u>Assistant Home Economist</u>
<u>Salaries</u>				
Agents and Clerical	\$68,270	\$12,117	\$11,665	\$4,281
<u>Travel - Agents</u>	9,184	1,173	1,044	715
<u>Taxes - Social Security</u>	3,787	609	608	55
<u>Operating Expenses</u>				
Supplies & Materials	4,283	746	873	
Insurance	32	7	7	
Workmen's Compensation	583			
Communication Services	4,842	961	959	
Rents	15		15	
Printing	485	16	376	
Repairs & Maintenance	383	77	77	
Equipment	2,859	572	572	
Council Travel	422			
Workstudy	228			
	<u>\$95,373</u>	<u>\$16,278</u>	<u>\$16,196</u>	<u>\$5,051</u>

<u>4-H Youth Development Agents-K</u>	<u>County Forester</u>	<u>Assistant County Forester</u>	<u>Council</u>	<u>Workmen's Compensation</u>	<u>4-H Youth Development Agents-G</u>	<u>Custodians</u>
\$10,320	\$11,130	\$7,977	\$	\$	\$9,765	\$1,015
1,166	1,630	1,765			1,691	
609	609	689			608	
785	876				1,003	
6	6				6	
				583		
960	976				986	
16	61				16	
77	76				76	
572	571				572	
			422			
					228	
<u>\$14,511</u>	<u>\$15,935</u>	<u>\$10,431</u>	<u>\$422</u>	<u>\$583</u>	<u>\$14,951</u>	<u>\$1,015</u>

